



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, October 15, 2018
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Spieker, Kubiak, Dulkoski, and Hirschbein. Trustees Thomas and Paszkiewicz were absent. Also present were: Police Lt Chris Harris, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, and Village Clerk Dawn Grivetti. Mick Gronewold representing Fehr Graham was also present.

4. PUBLIC COMMENTS

Dan Carter, 1352 Newport Ct, addressed the Board to ask about ownership and maintenance of the guest parking lot in the cul-de-sac in his neighborhood. It was determined to be Village owned and HOA maintained. A discussion on enforcement of parking restrictions in lots throughout the Village followed.

5. SPECIAL PRESENTATIONS / ITEMS

There were no special presentations given.

6. CONSENT AGENDA

Trustee Kubiak made a motion, seconded by Trustee Dulkoski to approve the Consent Agenda consisting of minutes from Village Board Meeting October 1, 2018 and the Warrant List of October 15, 2018 in the amount of \$221,648.00. Phone stipends issued in the warrant list were found to be inaccurate. Corrections will be made prior to distribution. A Roll Call vote determined Trustees: Kubiak, Dulkoski, Spieker, and Hirschbein answered aye. Trustees Paszkiewicz and Thomas were absent. Roll Call vote passed 4-0.

7. ITEMS FOR SEPARATE ACTION

- a. Approval of Purchase of Replacement Street Light Assembly in an Amount Not to Exceed \$7,100

Director Doherty described the accident that resulted in the damage to the street light. An insurance reimbursement is expected. Trustee Dulkoski made a motion, seconded by Trustee Hirschbein to authorize Public Works to purchase one replacement street light assembly and extra parts not to exceed \$7,100.00. A Roll Call vote determined Trustees: Dulkoski, Hirschbein, Spieker, and Kubiak answered aye. Trustees Paszkiewicz and Thomas were absent. Roll Call vote passed 4-0.

- b. Approval of Authorization for Finance Director to Enter Into an Agreement with Impact for the Refinancing of the Village Hall Copier Lease for 60 months

Director Plaza summarized the lease options. Following a discussion of usage amounts and overages, the Board tabled the item until more information could be provided.

- c. Approval of Authorization for Public Works Director to Enter Into an Agreement for Trucking and Compaction of Fill for Salt Storage Structure in an Amount Not to Exceed \$25,000

Director Doherty reported more clay fill is necessary for the future construction of the salt structure. He is requesting authority to act on any opportunity that may present itself in the near future.

Trustee Spieker made a motion, seconded by Trustee Dulkoski to authorize Public Works Director Doherty to enter into an agreement for trucking and compaction of fill for the salt storage structure not to exceed \$25,000. A Roll Call vote determined Trustees: Spieker, Dulkoski, Kubiak, and Hirschbein answered aye. Trustees Paszkiewicz and Thomas were absent. Roll Call vote passed 4-0.

- d. Approval of Resolution 2018-R-09 Approving Two Professional Services Agreements with Fehr Graham and Associates

Attorney Frieders summarized the negotiated features within the agreements and recommended the Village initiate the facilities plan for the water and wastewater system with Fehr Graham. The Board discussed the option of a fixed base, monthly retainer fee vs. hourly fees for time and materials; they compared the level of service offered for the monthly retainer fee between the current and proposed engineering firms; and the justification for increasing the monthly retainer. The Board further discussed the facilities plan timing and availability of government loans.

Trustee Kubiak made a motion, seconded by Trustee Dulkoski to approve the General Municipal Engineering Services Agreement and the Facility Plan Engineering Services Agreement with Fehr-Graham and Associates. A Roll Call vote determined Trustees: Kubiak, Dulkoski, Spieker, and Hirschbein answered aye. Trustees Paszkiewicz and Thomas were absent. Roll Call vote passed 4-0.

8. **PRESIDENT'S REPORT**

President Wiedmeyer reported Trustee Paszkiewicz resigned his position as trustee, and a search for his replacement has begun. In response to a question from a recent town hall meeting, President Wiedmeyer reiterated the Village has no plans to connect neighborhoods west of Rt 47 to neighborhoods east of Rt 47.

The Board discussed the Kane County Board's advisory referendum on the upcoming general election ballot regarding a General Assembly discussion item to increase property tax by 1% for pension relief. A statement from the Village Board will be posted to the website and social media outlets further describing the referendum for local voters.

Questions regarding the Carillon subdivision were presented and responses were offered:

- a) Regarding the ownership and maintenance of the new pond on Daniel Blvd, Attorney Frieders will follow-up more specifically at a later date.
- b) Regarding the seeding of the north section of the Richard J Brown and Rt 72 intersection, it was required to prevent erosion. The Village is still waiting for IDOT's final approval to proceed with construction of the intersection.
- c) It was confirmed, there will be a total of 943 residential units in Carillon.
- d) There is no golf cart interconnectivity between the west neighborhoods and east neighborhoods of Carillon subdivision.
- e) Regarding security gates and guest access to Carillon neighborhoods, Attorney Frieders will follow-up at a later date.

9. **STAFF REPORTS AND DISCUSSION**

a. Legal

Attorney Frieders reported he is working on the conveyance of the southern portion of Grove Street; SSA establishments; and the transitioning of engineering services to the new municipal engineer.

b. Police

Lt Harris had nothing further to report. The Board asked if there were any safety issues near Goebberts Farm as a result of their new light show. Additional lighting was recommended.

c. Finance

Director Plaza will be attending a tax levy audit meeting tomorrow. She presented a flyer that will be distributed at the retail outlet convention; and gave a presentation on Village revenues over the past four fiscal years.

d. Public Works

Director Doherty started draining irrigation lines today. It could take up to 3 weeks to completely drain the system. The waste water treatment plant sand filter project is complete.

e. Engineering

No report was given.

f. **Planning**

No report was given.

g. **Clerk/Communications**

Clerk Grivetti discussed registration and early voting opportunities; attendance at the Hampshire Area Chamber of Commerce State of the Community breakfast to be held on November 14th; the Meat & Potato Eatery fundraiser on November 7th; and the donation of historical photos from Henry Warfel.

10. OLD BUSINESS

There was no old business addressed.

11. NEW BUSINESS

President Wiedmeyer discussed the appointment process to fill the vacated seat of Trustee Paszkiewicz.

12. EXECUTIVE SESSION

There was no executive session.

13. ADJOURNMENT

Trustee Kubiak made a motion to adjourn the meeting, seconded by Trustee Spieker. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 8:56 pm.