



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, August 20, 2018
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, Kubiak, Dulkoski, and Hirschbein. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Engineer Dave Burroughs, Village Planner Chris Heinen, and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS

Nancy Ashbrook, Director of the Ella Johnson Memorial Library introduced herself to the Village Board. She reported the library is looking for space to build a new building and wanted the Board's insight.

5. SPECIAL PRESENTATIONS / ITEMS

a. Part Time Police Officer Hiring and Sworn Oath - Police Chief Beane introduced Officer Aaron Porter. He was sworn into office by Clerk Grivetti and greeted by members of the Board.

6. CONSENT AGENDA

Trustee Hirschbein made a motion, seconded by Trustee Thomas to approve the Consent Agenda which consists of minutes from Village Board Special Meeting August 8, 2018 and the Warrant List for August 20, 2018 in the amount of \$142,243.45. A Roll Call vote determined Trustees: Hirschbein, Thomas, Spieker, Paszkiewicz, Kubiak, and Dulkoski answered aye. Roll Call vote passed 6-0.

7. ITEMS FOR SEPARATE ACTION

a. Approval of Class A1 Liquor License with Outdoor Seating License for Pumpkin Entertainment, LLC

- A positive recommendation with conditions to issue a Class A1 liquor license to Pumpkin Entertainment, LLC by Staff and the Liquor Control Commission was conveyed to the Village Board. Trustee Spieker made a motion, seconded by Trustee Hirschbein to approve the Class A1 License with Outdoor Seating License for Pumpkin Entertainment, LLC, subject to conditions as described in the staff memo. A Roll Call vote determined Trustees: Spieker, Hirschbein, Thomas, Paszkiewicz, Kubiak, and Dulkoski answered aye. Roll Call vote passed 6-0.
- b. Approval of Ordinance 2018-O-20 Authorizing a Public Right of Way Encroachment Permit for Goebbert's Light Display
Board discussed public services that may be needed during display times, and potential for traffic congestion on Rt 47. Police Staff will monitor traffic during the initial year of the display. The following amendments were proposed: 1) Change name to Goebberts Farm Inc; 2) Change date ; 3) in the event there is a call for additional public services, applicant will provide such services. Trustee Hirschbein made a motion, seconded by Trustee Thomas to approve the Ordinance Authorizing a Public Right of Way Encroachment Permit for Goebbert's Light Display subject to amendments. A Roll Call vote determined Trustees: Hirschbein, Thomas, Spieker, Paszkiewicz, Kubiak, and Dulkoski answered aye. Roll Call vote passed 6-0.
- c. Approval of Cambridge Lakes Neighborhood Park Plan
Planner Heinen detailed the changes to the plan including the addition of the proposed bathroom facility and the expanded parking area. The Board discussed the need for additional storage space for maintenance and parking and facility irrigation. A consensus to return plans showing more parking, a revised bathroom facility, and addressing irrigation concerns was determined.
- d. Approval of Purchase Request for Replacement Street Light Assemblies in an Amount Not to Exceed \$9,000
Public Works Director Doherty requested the purchase of replacement street lights damaged in traffic accidents. Reimbursement will be sought from insurance. Trustee Kubiak made a motion, seconded by Trustee Thomas to authorize Public Works to purchase four (4) replacement street light assemblies not to exceed \$9,000.00. A Roll Call vote determined Trustees: Kubiak, Thomas, Spieker, Paszkiewicz, Dulkoski, and Hirschbein answered aye. Roll Call vote passed 6-0.
- e. Approval of Purchase of Service Crane Truck for Water & Sewer Dept in an Amount Not to Exceed \$103,909
Director Doherty stated that used vehicles are not accessible. The Board discussed the return on investment of purchasing such a vehicle, and the possibility of partnering with other municipalities on purchase or use. Trustee Thomas made a motion, seconded by Trustee Hirschbein to allow Director Doherty to purchase a state bid 2019 Ford F-450 chassis and the required items necessary to integrate it into the village fleet including utilizing Sauber Manufacturing to build-out the chassis in an amount not to exceed \$103,909. A Roll Call vote determined Trustees: Thomas, Hirschbein, Paszkiewicz, and Kubiak answered aye. Trustees Spieker and Dulkoski answered no. Roll Call vote passed 4-2.

f. Approval of Purchase of EIM Actuators for Automation of Wasting Process at the Waste Water Treatment Plant

Director Doherty explained the efficiencies of changing from a manual to an automated system. Trustee Kubiak made a motion, seconded by Trustee Thomas to authorize Public Works Director Doherty to purchase the items necessary to automate the wasting process at the WWTP in an amount not to exceed \$18,000. A Roll Call vote determined Trustees Kubiak, Thomas, Spieker, Paszkiewicz, Dulkoski, and Hirschbein answered aye. Roll Call vote passed 6-0.

g. Approval of Ordinance 2018-O-21 Amending Sec 3-1-3 and Authorizing Approved Depositories

Attorney Frieders stated the ordinance formally updates Village Code to address the change in name of the Village's bank depository; and it further authorizes the Finance Director to invest Village funds with PMA. Trustee Dulkoski made a motion, seconded by Trustee Thomas to approve the Ordinance Amending Village Code Title 3, Adding Chapter 1, Section 3 and Authorizing Approved Depositories. A Roll Call vote determined President Wiedmeyer and Trustees: Dulkoski, Thomas, Spieker, Paszkiewicz, Kubiak and Hirschbein answered aye. Roll Call vote passed 6-0.

h. Approval of Agreement with Azavar Audit Solutions, Inc

The benefits of such an agreement were summarized. The agency identifies inaccuracies in municipal revenue streams and offers recommendations regarding ordinances, however, the contract includes extenuating contingency fees that the Board could not accept. No approval was granted.

i. Approval of Phase I Fence Relocation at the WWTP in an Amount Not to Exceed \$17,000

Director Doherty summarized the two phases of the fence relocation project as they will better facilitate construction of the new Municipal Center. Trustee Thomas made a motion, seconded by Trustee Dulkoski to authorize Public Works Director Doherty to enter in to agreement to move forward with Phase I of the WWTP fence relocation in an amount not to exceed \$17,000. A Roll Call vote determined Trustees: Thomas, Dulkoski, Spieker, Paszkiewicz, Kubiak, and Hirschbein answered aye. Roll Call vote passed 6-0.

8. PRESIDENT'S REPORT

a. Municipal Center Update –The project is slightly behind schedule due to electric relocation, but will be back on schedule September.

b. Discussion of outdoor storage in Heritage District – The Board discussed unkempt property used for outdoor storage and inquired about clean-up. The owner has indicated the present use will continue. Heritage District zoning indicates present use of outdoor storage is proper, but the Board offered to assist in the clean-up of the property, including the possibility of purchasing the property, and suggested enforcement of property maintenance codes to aid clean-up.

c. Discussion of CL QuickStop Development – Signs posted on the site have since been removed. The Board discussed the maintenance of this property as well.

- d. President Wiedmeyer reported on the outcome of the two Town Hall meetings; gave a progress report of the NKEC parking lot improvements; and has scheduled a meeting with property owners to discuss coordinated planning efforts of current and future developments along Rt 47 corridor.

9. STAFF REPORTS AND DISCUSSION

a. Legal

- i. Engineering RFQ Update – Staff interviewed selected engineering firms and selected two firms to present their assessments of village related needs to the Board. WBK Engineering will present on Sept 4th, and Fehr Graham will present on Sept 17th.
- ii. Pioneer Landing Development Draft Annexation Agreement – A draft agreement was presented to the Board for review. The final agreement will be presented at a public hearing and for approval by the Board September 17, 2018. The Board discussed provisions of the agreement.

b. Police

Chief Beane reported the Charter School's new parking lot may not be ready before school starts. Residents should use caution while in the area.

c. Finance

Director Plaza distributed an updated Cash and Investments Summary report and discussed the effects of the South Dakota vs. Wayfair decision on tax revenue for the Village.

d. Public Works

Director Doherty met with representatives of the little league regarding electric improvements at the ballfields. He reported on the relocation of electric wiring at the water treatment plant, and addressed the AT&T permit request for fiber optic cable and the possibility of entering into a franchise agreement with AT&T.

e. Engineering

Engineer Borroughs reported on the progress of DR Horton Cambridge development and the RJB/Rt 72 intersection. He is reviewing plans for a business at Pingree Grove Business Park; and continues to review punch lists to prepare for acceptance of neighborhoods.

f. Planning

Planner Heinen stated Pioneer Landing development and a home occupation zoning text amendment both have public hearings set for September 17, 2018 before the Planning and Zoning Commission and the Village Board.

g. Clerk/Communications

Clerk Grivetti reported on the compilation of ordinances spreadsheet and review of ComEd service addresses.

10. OLD BUSINESS

There was no old business discussed.

11. NEW BUSINESS

Trustee Kubiak addressed excessive engine breaking signage to facilitate enforcement of existing code. Notice is required wherever enforcement takes place. The Board and Staff discussed the effectiveness of enforcement. Trustee Kubiak further questioned any outstanding payments from DR Horton Cambridge and the possibility of adding a park to Neighborhood 19 (Sunset Cove). Staff is pursuing reimbursement of outstanding fees prior to neighborhood acceptance, and no park is contemplated for NH 19.

12. EXECUTIVE SESSION

There was no executive session.

13. ADJOURNMENT

Trustee Thomas made a motion to adjourn the meeting, seconded by Trustee Paszkiewicz. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:40pm.