



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, July 16, 2018
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:12 pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, Dulkoski, and Hirschbein. Trustee Kubiak was absent. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Supervisor Ben Ross, Village Attorney Dean Frieders, Village Engineer Dave Burroughs, Village Planner Chris Heinen, and Village Clerk Dawn Grivetti. DR Horton/Cambridge Homes Representative Bruce Mellon was available for questions.

4. PUBLIC COMMENTS

There were no comments from persons present.

5. SPECIAL PRESENTATIONS / ITEMS

There were no special presentations given.

6. CONSENT AGENDA

Trustee Spieker made a motion, seconded by Trustee Thomas to approve the Consent Agenda which consists of minutes from Village Board meeting July 2, 2018 and the Warrant List for July 16, 2018 in the amount of \$202,044.31. A Roll Call vote determined Trustees: Spieker, Thomas, Paszkiewicz, Dulkoski, and Hirschbein answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.

7. ITEMS FOR SEPARATE ACTION

- a. Approval of DR Horton Cambridge Final Plat and Landscape Plan for the CL North Neighborhood Park, and Neighborhoods 25 and 29 Pocket Parks

Attorney Frieders stated the Planning and Zoning Commission recommends approval of the neighborhood pocket parks, but would not recommend approval of the large Neighborhood Park without first performing a public survey to determine the desired

types of fields and park amenities at the Neighborhood Park. DR Horton indicated a less expensive park build-out could translate into a permanent bathroom facility at the park. Additional concept plans of optional park layouts were presented. The Board discussed the park options, parking designs, and maintenance of the fields. A consensus of the Board is to not survey the public.

Trustee Dulkoski made a motion, seconded by Trustee Thomas to approve plans for pocket parks in neighborhoods 25 and 31, subject to the comments of Village staff. A Roll Call vote determined Trustees: Dulkoski, Thomas, Spieker, Paszkiewicz, and Hirschbein answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.

b. Approval of DR Horton Cambridge Final Plat and Landscape Plan for Parkside at Cambridge Units 31, 32 and 33

The Board discussed the apparent absence of playground parks in Neighborhood 19 and Unit 33. Mr. Mellon indicated a dog park is proposed in Unit 33. A consensus of the Board prefers a playground in Unit 33. The Board further discussed the concept of relocating parkway trees from public to private property; and improvements to Thurnau Rd. along Unit 33. The bonding of improvements to Thurnau Rd was suggested as a condition of approval of Unit 33.

Trustee Hirschbein made a motion, seconded by Trustee Thomas to approve plans for Units 31 and 32 subject to the following comments:

- 1) Revision to comply with all comments of Village Planner;
- 2) Revision to comply with all comments of Village Engineer;
- 3) Submission and approval of address plan after review by public safety agencies, planner and engineer;
- 4) Any revision required to comply with comments of Village Planner regarding N32 landscape plans and berms along Route 72.
- 5) Submission of building elevations for approval, if any new plans are proposed.

A Roll Call vote determined Trustees: Hirschbein, Thomas, Spieker, Paszkiewicz, and Dulkoski answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.

Trustee Hirschbein made a second motion, seconded by Trustee Thomas to approve Unit 33 subject to the following comments:

- 1) Submission of Unit 33 landscape plan (as per Planner's comments)
- 2) The posting of a bond for the costs of engineering and constructing the Thurnau Road improvement near Unit 33, to a fully paved condition.
- 3) Revision of the Unit 33 plans to show a pocket park in lieu of a dog park
- 4) Revision to comply with all comments of Village Planner;
- 5) Revision to comply with all comments of Village Engineer;
- 6) Submission and approval of address plan after review by public safety agencies, planner and engineer;
- 7) Submission of building elevations for approval, if any new plans are proposed.

A Roll Call vote determined Trustees: Hirschbein, Thomas, Spieker, Paszkiewicz, and Dulkoski answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.

- c. Approval of Purchase of Airless Street Striper in an Amount Not to Exceed \$6,000
PW Supervisor Ross stated the department could use the equipment more efficiently than contracting the work out. Trustee Spieker made a motion, seconded by Trustee Thomas to allow Public Works Director Pat Doherty to purchase Graco model 8310 airless paint sprayer in an amount not to exceed \$6,000. A Roll Call vote determined Trustees Spieker, Thomas, Paszkiewicz, Dulkoski, and Hirschbein answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.
- d. Approval of Purchase of Wemco Pump Parts from Lai and Associates in an Amount Not to Exceed \$26,500
PW Supervisor Ross briefly discussed the need for these parts. Trustee Thomas made a motion, seconded by Trustee Spieker to allow Public Works Director Pat Doherty to purchase Wemco Pump Parts from Lai and Associates in an amount not to exceed \$26,500. A Roll Call vote determined Trustees: Thomas, Spieker, Paszkiewicz, Dulkoski, and Hirschbein answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.
- e. Approval of Ordinance 2018-O-17 Amending the Village Budget for FY2019
Finance Director Plaza presented the recommended amendments to the FY2019 budget for previously approved expenses. Following a review of the approved minutes from July 2, 2018, a consensus of the Board preferred the expense in Attachment C to come from SSA4. Recommend amendment of Attachment C to have park equipment paid for from SSA4.

Trustee Dulkoski made a motion, seconded by Trustee Hirschbein to approve the Ordinance Amending the Village Budget for Fiscal Year 2018-19 per Attachment A - Actuarial Services, Attachment B – HVAC Chiller Purchase and Attachment C –Replacement Playground Equipment (amended to reflect account number from SSA 4). A Roll Call vote determined President Wiedmeyer and Trustees: Dulkoski, Hirschbein, Thomas, Spieker, and Paszkiewicz answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.
- f. Approval of Ordinance 2018-O-18 Authorizing Disposition of Surplus Property
Trustee Paszkiewicz made a motion, seconded by Trustee Spieker to approve Ordinance 2018-O-18 Approving Disposition of Surplus Property. A Roll Call vote determined Trustees: Paszkiewicz, Spieker, Thomas, Dulkoski, and Hirschbein answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.
- g. Approval of Authorization to Purchase Replacement Cooling Coil for Police Department Chiller Not to Exceed \$8,500
Police Chief Beane updated the Board on all maintenance repairs to the chiller since installation. Trustee Hirschbein made a motion, seconded by Trustee Thomas to authorize the purchase of the replacement cooling coil not to exceed \$8500 from the capital fund. A Roll Call vote determined Trustees: Hirschbein, Thomas, Spieker, Paszkiewicz, and Dulkoski answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.

- h. Approval of Ordinance 2018-O-19 Amending Village Code, Title 8 with Addition of Chapter 4, “Small Wireless Facilities”
Attorney Frieders summarized the technological improvements to cellular service and the need for smaller and smaller cell antennae. This ordinance complies with the State law recently passed. Trustee Thomas made a motion, seconded by Trustee Hirschbein to approve the Ordinance Amending Village Code Title 8, Adding Chapter 4. A Roll Call vote determined Trustees: Thomas, Hirschbein, Spieker, Paszkiewicz, and Dulkoski answered aye. Trustee Kubiak was absent. Roll Call vote passed 5-0.

8. **PRESIDENT’S REPORT**

- a. Municipal Center Update – President Wiedmeyer reported on the pre-construction meeting today with contractors; and reminded the Board of the groundbreaking ceremony planned for Monday, July 23, 2018 at 4:30pm on the construction site. The Milk House will donate decorated cookies for the event.
- b. Town Hall meetings are also scheduled for July 25th at the Carillon Clubhouse (for Carillon residents only) and August 1st at Cambridge Lakes Community Center open to all residents.

9. **STAFF REPORTS AND DISCUSSION**

- a. Legal
- i. Discussion of Engineering RFQ – The Village received 5 applications for consideration for Village Engineer. The Board discussed the qualities of the applicants. Staff will interview the top three choices and report back to the Board at a later date.
- ii. Discussion of Property Redevelopment Proposals – additional interest is still coming in so the request will remain open.
- iii. Discussion of SSA’s for Cambridge Lakes North – back up maintenance SSAs are not currently contemplated. Attorney Frieders recommends establishing active and backup maintenance SSAs for new neighborhoods. An infrastructure SSA for CLN is not contemplated. A consensus of the Board is to establish the necessary SSAs.

Attorney Frieders further reported on the progress of the sale of the soccer field to NKEC; and the Little League’s willingness to maintain two additional baseball fields, with additional amenities.

- b. Police
Chief Beane reported a response to Goebberts liquor license application is forthcoming.
- c. Finance
Director Plaza reported on the refinancing of the Police Department bonds; a search for new financial software; and new information regarding police pension laws.

d. Public Works

Supervisor Ross reported on improvements to the waste water treatment plant and that the tree replacement program will begin soon.

e. Engineering

Engineer Burroughs gave a Cambridge development update and reported the sand filter replacement project is ready to bid. He is working on the vacation of the southern end of Grove St, and still waiting on the Richard J Brown/Rt 72 traffic study.

f. Planning

Planner Heinen received a revised annexation agreement from Pioneer Landing developers. A concept plan is coming soon.

g. Clerk/Communications

Clerk Grivetti reported newsletters were well received, however, we are still dealing with undelivered mail issues throughout the village.

10. OLD BUSINESS

There was no old business discussed.

11. NEW BUSINESS

There was no new business discussed.

12. EXECUTIVE SESSION

There was no executive session.

13. ADJOURNMENT

Trustee Thomas made a motion to adjourn the meeting, seconded by Trustee Dulkoski. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:39 pm.