



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, July 2, 2018
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, Kubiak, Dulkoski, and Hirschbein. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Engineer Dave Burroughs, Village Planner Chris Heinen, and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS

There were no comments from persons present.

5. SPECIAL PRESENTATIONS / ITEMS

a. Recognition of Service to the Village – President Wiedmeyer recognized Public Works employee Ben Ross, for his 10 years of service to the Village.

b. Part Time Police Officer Hiring and Sworn Oath – Police Chief Beane introduced Officer Gregory McCullough, and he was sworn into office by Clerk Grivetti.

6. CONSENT AGENDA

Attorney Frieders recommended an amendment to Resolution 2018-R-06 to include the deletion of the verbatim recordings of minutes that are being approved and are at least 18 months old. Trustee Hirschbein made a motion, seconded by Trustee Kubiak to approve the Consent Agenda which consisted of the following:

a. Approval of Minutes from Village Board Meeting June 18, 2018

b. Approval of Warrant List, June 18, 2018 in the Amount of \$266,097.59

- c. Approval of Resolution 2018-R-06 Authorizing the Release of Certain Minutes of Executive Sessions of the Village Board with amendment to delete verbatim recordings that are at least 18 months old
- d. Approval of Removal of Certain Members of the Park Advisory Committee

Following the motion, Staff responded to questions regarding expenses included on the Warrant List. A Roll Call vote determined Trustees: Hirschbein, Kubiak, Thomas, Spieker, Paszkiewicz and Dulkoski answered aye. Roll Call vote passed 6-0.

7. ITEMS FOR SEPARATE ACTION

- a. Approval of Resolution 2018-R-07 Waiving Competitive Bidding and Authorizing the Award of a Refuse Contract with Flood Brothers, Inc

This item authorizes a five year extension to the Village's existing solid waste disposal franchise agreement with Flood Brothers, Inc with additional services as presented. Trustee Spieker made a motion, seconded by Trustee Hirschbein to approve the Resolution waiving competitive bidding and awarding a refuse contract to Flood Brothers, Inc. A Roll Call vote determined President Wiedmeyer and Trustees: Spieker, Hirschbein, Thomas, Paszkiewicz, Kubiak, and Dulkoski answered aye. Roll Call vote passed 7-0.

- b. Approval of Ordinance 2018-O-15 Amending Village Code Section 6-3-7, Animals At Large

This ordinance clarifies language prohibiting pets both in the ballfields and in open space around the ballfields at the Cambridge Lakes Ballfield Complex, the Skate Park, and designated pocket parks throughout the Village. Trustee Kubiak made a motion, seconded by Trustee Thomas to approve the ordinance amending Village Code Section 6-3-7. A Roll Call vote determined Trustees: Kubiak, Thomas, Paszkiewicz and Hirschbein answered aye. Trustees Spieker and Dulkoski answered no. Roll Call vote passed 4-2.

- c. Approval of Ordinance 2018-O-16, Amending Village Code Section 4-5-2, Exemptions; and 4-5-17, Private Property Pertaining to Peddling and Soliciting

Persons soliciting for newspaper subscriptions are now considered to be conducting a non-profit act. This ordinance amends Village Code to recognize this, and also clarifies designated no solicitation zones. Trustee Hirschbein made a motion, seconded by Trustee Thomas to approve the ordinance amending Village Code Sections 4-5-2 and 4-5-17. A Roll Call vote determined Trustees: Hirschbein, Thomas, Spieker, Paszkiewicz, Kubiak, and Dulkoski answered aye. Roll Call vote passed 6-0.

- d. Approval of Professional Service Agreement with Engineering Enterprises Inc to Replace Sand Filter Media at the Waste Water Treatment Plant in an Amount Not to Exceed \$9,914

Public Works Director Doherty spoke to the age and importance of the sand filters in the waste water treatment process, and the magnitude involved in undertaking such a project. Engineer Burroughs spoke to the engineering needs of the project. Trustee Thomas made a motion, seconded by Trustee Paszkiewicz to approve a Professional Services Agreement with Engineering Enterprises, Inc, in an amount not to exceed

\$9,914 for services related to replacement of media in the sand filters at the WWTP. A Roll Call vote determined Trustees: Thomas, Paszkiewicz, Spieker, Kubiak, Dulkoski, and Hirschbein answered aye. Roll Call vote passed 6-0.

Trustee Thomas left the meeting at 8:00 pm.

e. Approval of Professional Service Agreement with Engineering Enterprises Inc for MFT Resolution for Maintenance of Streets and Highways

A professional services agreement with a registered engineer is required to be submitted with the MFT Resolution previously passed by the Board prior to expending funds from the Motor Fuel Tax fund. Trustee Kubiak made a motion, seconded by Trustee Hirschbein to approve a professional services agreement with Engineering Enterprises, Inc for engineering services related to MFT Fund expenditures. A Roll Call vote determined Trustees Kubiak, Hirschbein, Spieker, and Paszkiewicz answered aye. Trustee Dulkoski answered no. Trustee Thomas was absent. Roll Call vote passed 4-1.

f. Approval of Purchase of Trees from Wilson Nurseries for 2018 Tree Replacement Program in an Amount Not to Exceed \$9,500

Director Doherty discussed the proposed tree replacement process, and listed the proposed tree varieties to be planted. Trustee Dulkoski made a motion, seconded by Trustee Spieker to authorize Public Works to purchase 36 trees specified on the attached quote from Wilson Nurseries not to exceed \$9,500. A Roll Call vote determined Trustees Dulkoski, Spieker, Paszkiewicz, Kubiak, and Hirschbein answered aye. Trustee Thomas was absent. Roll Call vote passed 5-0.

g. Approval of Purchase of Replacement Equipment for Parks 2 & 3 From Team Reil Inc in an Amount Not to Exceed \$11,500

This item recognizes park equipment needing replacement. The Board discussed funding of this non-budgeted expense. A consensus of the Board agreed to fund the project from SSA 4. Trustee Dulkoski made a motion, seconded by Trustee Hirschbein to allow Public Works Director Pat Doherty to purchase the items needed for Parks 2 & 3 in an amount not to exceed \$11,500. A Roll Call vote determined Trustees: Dulkoski, Hirschbein, Spieker, Paszkiewicz, and Kubiak answered aye. Trustee Thomas was absent. Roll Call vote passed 5-0.

h. Approval of Purchase of Service Crane Truck From Sauber Manufacturing for Water & Sewer Department in an Amount Not to Exceed \$103,909

Director Doherty recommended tabling this item for a future meeting to allow more time to locate used equipment closer to home. The Board discussed the possibility of collaborating the purchase or use of a crane truck with neighboring municipalities.

8. PRESIDENT'S REPORT

President Wiedmeyer invited all to the Municipal Center groundbreaking ceremony on July 23, 2018 at 4:30pm at the site of the new center located on Reinking Rd directly across from Highland Ave. He further reported on the MetroWest legislative update meeting, and recognized State Representatives Andersson, Pritchard and Fortner, for their extraordinary efforts in negotiating and passing a State budget this year.

9. STAFF REPORTS AND DISCUSSION

a. Legal

- i. Discussion of Engineering RFQ – Attorney Frieders received five responses to the RFQ for engineering services, and will meet with President Wiedmeyer to review the responses.
- ii. Discussion of Property Redevelopment Proposals – The Village received one verbal request to use the church property. Further discussions are on hold pending a formal proposal.
- iii. Pioneer Landing – On hold pending the receipt of an annexation agreement.

b. Police

Chief Beane had nothing to report.

c. Finance

Director Plaza distributed the Summarized Revenue and Expense Report and Cash and Investment Report.

d. Public Works

Director Doherty reported on department preparations for the Independence Day Celebration; residential complaints regarding mosquito abatement and flooding; striping of Village streets; and improvements to Highland Ave set to begin July 9th. He proposed the purchase of used mosquito spraying equipment to spray for mosquitoes in-house. A consensus of the Board agreed to the purchase to increase the number of annual sprays using budgeted funds.

e. Engineering

Engineer Burroughs reported on DR Horton construction activity in Cambridge Lakes North. He has reviewed submitted plans for final neighborhoods in CLN; is working through floodplain map revisions; and is still waiting for IDOT traffic study results for the Richard J Brown and Rt 72 Intersection improvements.

f. Planning

The Board contemplated changes to the Cambridge Lakes North Parks concept plan regarding the number of fields and expanding parking.

g. Clerk/Communications

Clerk Grivetti reported the summer newsletter was mailed to all residents today. The expected delivery date is July 3rd. The Village also received the ComEd Openlands Grant check in the amount of \$10,000 for the Forest Preserve Park Butterfly Garden project today.

10. OLD BUSINESS

There was discussion regarding the clean-up of private property in the Village and whether or not violations of the property maintenance code have occurred. President Wiedmeyer will follow-up.

11. NEW BUSINESS

There was no new business discussed.

12. EXECUTIVE SESSION

There was no executive session.

13. ADJOURNMENT

Trustee Paszkiewicz made a motion to adjourn the meeting, seconded by Trustee Spieker. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:20pm.