



MINUTES FOR COMMUNITY EVENTS COMMITTEE MEETING

Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140

Wednesday, June 21st, 2017

6:30 PM

1. ATTENDEES

- Anna Di Cosola, Richard Fox, Melissa Hirschbein, Mary-Anne Merchut, Jackie Pierce, Kim and Grant Wylie, Karen Weeks, Karen Plaza, Ron Pauley Sr., Ron Pauley Jr. and Bernie Thomas

2. APPROVAL OF MINUTES

- Mary Anne - Approval of Minutes (Time = 6:41 P.M.)

3. MEETING ACTIONS ITEMS

- **Meet with Ron Pauley to discuss sound logistics for IDC**
 - Staff will be provided by Ron and our sound tech for Friday.
 - Announcement of sponsors - Kim and Jackie will compile a list to reference throughout the event on Saturday.
 - **Announcements from the Gazebo during the parade - When the sponsorship vehicle passes
- **Village Garage Sale Review and Lessons Learned**
 - **Advertising**
 - Complaints made were from residents that did not make the map deadline (signage).
 - Many online posting - Online garage sale sites
 - **Maps**
 - Positive feedback about the Google Map
 - Making the deadline closer to the event for next year
 - **Logistics**
 - 198 houses participated - Largest turn out to date
 - 105 did online registration (Upfront cost was \$160) - Event Brite success
- **IDC Updates**
 - **Friday Night Entertainment and Food/Beverage**
 - Niko's Tavern vendor fee paid and alcohol permit has been picked up
 - Events Committee will meet between 6:00 - 6:30 PM
 - Wristbands will be \$2.00 (increased fee from last year)
 - Alcohol cannot leave the baseball fields
 - Pot-o-potties will be provided in the baseball fields (3). Concession stand will be open as well

○ **Parade**

- Line-up for parade starts at 2:00 PM
- Mary Ann and Jackie will coordinate the check-in and the line-up of participants
- No parking letters and signs - Police and Public Works collaboration
- Current Participants = Police (multiple vehicles), Pingree Grove Fire Department (3 vehicles), Hampshire Fire Department (pending), Honor Guard, Grand Marshal (community nominated - Gwen Loyd), Carillon Golf Carts, CLCC Inspirations Dance and Tumbling, R Horton, Ozinga, Cambridge Lakes Karate, State Farm, Century 21, Flood Brothers, Com Ed, Hampshire Little League, Midwest Elite Cheer, Grizzlies, Spring Hill Gymnastics, Leafs, Boy Scouts of America (Space Shuttle), Marines, P.G. Public Works, Village President (Steve Wiedmeyer and board members) and Pingree Grove Community Events.
- Community Volunteers Needed - Helping with parade security - Barrels at street corners will need movement (South Bay, North Bay subdivisions)

○ **Food Vendors**

- Arriving no later than 3:00 PM
- Subway, Latsis Bakery, Kona Ice, Niko's Vincens and Mama Lee's

○ **Main Stage Entertainment**

- Point Person - Richard

○ **Activities**

- Point Person - Melissa (Floater - Anna)
- Pending power confirmation

○ **Vendor Fair**

- Point-person - Kim (Floater - Anna)
- Police want each vendor to have an individual parking permit for their vehicles (1 car per vendor for lot - all other cars must park at the Charter School)
- Vendors will start to arrive around 2:00 PM (no later than 3:00 PM)
- Current vendor count - 42 individual vendors (Estimating 50 spaces)

○ **Car Show**

- Contact Person - Jason Thomas

○ **Fire Works**

- Ready to go!

○ **Sponsors T-Shirts and Banner**

- Sponsorship Banners for IDC - Three needs (1. Flood Brothers, 2. D.R. Horton 3. All Sponsor donations)
- Volunteer T-Shirts - Order pending
- Sponsorship Ranking
 - Silver - \$100+ Logo on Multi-banner, space in parade
 - Gold - \$1,000+ Logo on back of volunteer shirts, small individual banner, Vendor Booth and space in parade
 - Platinum - \$5,000+ Large banner, Large spot on t-shirt, prime spot on website plus all of the above

● **Fall Fest Concert Updates - Milk House Sponsorship Confirmed**

○ **All three bands Confirmed (5:30 - 7:30 Concerts)**

- September 10th - Zac Bombgarder (30 minutes), Old School (1.5 Hours)
- September 17th Vintage People (2 hours)
- September 24th - Zac Bombgarder (30 minutes), Plaza Folk Union (1.5 hours)

4. **OLD BUSINESS**

5. **NEW BUSINESS**

6. **ADJOURNMENT**