



**MINUTES FOR VILLAGE OF PINGREE GROVE  
BOARD OF TRUSTEES MEETING  
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, May 21, 2018  
7:00 p.m.**

**1. CALL TO ORDER**

President Wiedmeyer called the meeting to order at 7:00 pm

**2. PLEDGE OF ALLEGIANCE**

The Board recited the Pledge of Allegiance.

**3. ROLL CALL**

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, Kubiak, Dulkoski, and Hirschbein. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Engineer Dave Burroughs, and Village Clerk Dawn Grivetti.

**4. PUBLIC COMMENTS**

There were no comments from the public.

**5. SPECIAL PRESENTATIONS / ITEMS**

a. Recognition of Service to the Village of Pingree Grove

President Wiedmeyer recognized Phil Miles, Supervisor of Water & Sewer, for 10 years of service to the Village; and Lt. Chris Harris, for 10 years of service to the Village as well.

b. Lifesaving Award

President Wiedmeyer recognized Lt. Rich Blair for his lifesaving efforts on behalf of a resident of Pingree Grove.

President Wiedmeyer called for a short recess for refreshments. The meeting resumed at 7:13pm.

c. Swearing in Ceremony of Officer Antonio Huerta

Officer Huerta was sworn into office by his wife and congratulated by members of the Board. Officer Huerta has service the Village as a part-time police officer for nine years, and now joins the ranks as a full-time officer.

d. Municipal Center Update Presentation

Representatives from Lamp Construction and Kluber Architects presented a progress report of the functional re-design of the Municipal Center following staff recommendations. Construction bid results came in higher than expected. Elements were reviewed and modified to bring the cost down to \$4.25 million including contingencies. The Board consented to move forward with the project.

6. **CONSENT AGENDA**

Trustee Paszkiewicz made a motion, seconded by Trustee Thomas to approve the consent agenda which included the following items:

- a. Approval of Minutes from Village Board Meeting May 7, 2018
- b. Approval of Warrant List, May 21, 2018 in the Amount of \$119,213.07
- c. Approval of Planning and Zoning Commission Appointments

Following the motion, Trustees raised questions regarding items on the Warrant List. A Roll Call vote determined Trustees: Paszkiewicz, Thomas, Kubiak, Dulkoski and Hirschbein answered aye. Trustee Spieker answered no. Roll Call vote passed 5-1.

7. **ITEMS FOR SEPARATE ACTION**

a. Approval of Resolution 2018-R-02 Authorizing Building Use Policy

The policy resented is revised from the previous Board meeting and incorporates all recommendations from the Board. Trustee Spieker made a motion, seconded by Trustee Kubiak to approve Resolution 2018-R-02 authorizing a Building Use Policy as presented. A Roll Call vote determined Trustees: Spieker, Kubiak, Thomas, Paszkiewicz, Dulkoski, and Hirschbein answered aye. Roll Call vote passed 6-0.

b. Approval of Ordinance 2018-O-08 Amending the Village Budget for FY18-19, and Authorizing a Waiver of Bid and Award of Contract

Attorney Frieders stated DRH Cambridge is willing to assist the Village with improvements to Highland Ave. A new action item will be presented at the next board meeting. This item is tabled.

c. Consideration of Termination of Engineering RFQ

The Project timeline for the Reinking Rd/Rt 20 Roundabout improvements exceeds the deadline of the federal grant program offering funds for this project. Engineering for the full project is not recommended as there is no guarantee funding would be available under the current timeline. Trustee Hirschbein made a motion, seconded by Trustee Spieker to direct the Termination of the Engineering Request for Qualifications for Phase I Engineering. A Roll Call vote determined Trustees: Hirschbein, Spieker, Thomas, Paszkiewicz, Kubiak, and Dulkoski answered aye. Roll Call vote passed 6-0.

d. Approval of Ordinance 2018-O-09 Amending the Village MFT Budget for FY18-19

Public Works Director Doherty discussed an error in budgeted amounts for MFT expenses. He spoke about the steady increase in anticipated street maintenance as roads age and more neighborhoods come under Village control.

Trustee Thomas left the meeting at 9:00 pm.

The Board discussed the results of the microsurfacing bid results that all came in higher than the engineer's estimate. Trustee Dulkoski made a motion, seconded by Trustee Kubiak to approve Ordinance 2018-O-09 amending the 2019 MFT Budget. A Roll Call vote determined President Wiedmeyer and Trustees: Dulkoski, Kubiak, Spieker, Paszkiewicz, and Hirschbein answered aye. Trustee Thomas was absent. Roll Call vote passed 6-0.

- e. Approval of Resolution 2018-R-03 Authorizing Expenditure of MFT Funds for Maintenance of Streets and Highways, and Professional Service Agreement with Engineering Enterprises, Inc for Related Engineering Services

This resolution is required by IDOT to expend MFT funds. The Board deliberated the PSA with Engineering Enterprises, Inc, and chose not to include it in the motion for approval. Trustee Kubiak made a motion, seconded by Trustee Hirschbein to approve Resolution 2018-R-03 authorizing the expenditure of Motor Fuel Tax funds for road repair. A Roll Call vote determined Trustees: Kubiak, Hirschbein, Spieker, Paszkiewicz, and Dulkoski answered aye. Trustee Thomas was absent. Roll Call vote passed 5-0.

- f. Approval of Professional Service Agreement with Engineering Enterprises, Inc for Civil Engineering Design Drawings for Salt Storage Building Not to Exceed \$6,800

Final drawings are required to initiate the bid process. It was recommended this project be added to the Municipal Center project to take advantage of consultants already in place. This item is tabled.

- g. Approval of Ordinance 2018-O-10, Prohibiting the Use of Groundwater or Wells

This ordinance allows for the completion of environmental remediation processes at Lazar's BP property. Trustee Spieker made a motion, seconded by Trustee Dulkoski to approve Ordinance 2018-O-10 Prohibiting the Use of Groundwater or Wells. A Roll Call vote determined Trustees: Spieker, Dulkoski, Paszkiewicz, Kubiak, and Hirschbein answered aye. Trustee Thomas was absent. Roll Call vote passed 5-0.

## 8. **PRESIDENT'S REPORT**

President Wiedmeyer reported the buildings at the CL QuickStop property have been removed, and the owners intend to proceed with development plans.

## 9. **STAFF REPORTS AND DISCUSSION**

### a. Legal

- i. Update on Pioneer Landing Development –Discussions on draft annexation agreement continuing.
- ii. Referendum Options – Working with Finance and Auditors on projections to better estimate police pension obligation following census. Will return with more definitive options.

- iii. Update on Home Based Businesses – Working with Village Planner on updating village codes
  - iv. Solid Waste Disposal Contract with Flood Brothers – The current 5-year contract expiring in December 2018, includes a 2-year extension option. The Board discussed other options as well. Staff will return with an action item at the next Board meeting following confirmation of rates.
  - v. NKEC – The Charter School is still interested in purchasing adjacent Village property to facilitate future expansions. NKEC has not responded to requests by the Village for consideration of the sale.
- b. Police  
Chief Beane had nothing to report.
  - c. Finance  
Director Plaza distributed the March Cash and Investments Summary and discussed monthly financial reports. The budget calendar was discussed, with a suggestion that Department Heads present budgets individually to educate the board on anticipated expenses.
  - d. Public Works  
Director Doherty reported Nicor Gas will plant buffer plants in the easement that the local HOA will maintain going forward. There are reports of parking overload at the rec center when ball fields are in full use. Residents are dumping yardwaste and garbage in Village maintained open areas. Park mulch will be delivered soon, and swings at all parks have been replaced.
  - e. Engineering  
Engineer Burroughs reported on construction progress; and is reviewing final engineering plans for DRH Cambridge units 31 & 32.
  - f. Planning  
There was no report.
  - g. Clerk/Communications  
Clerk Grivetti will be out of the office May 25<sup>th</sup> – June 1<sup>st</sup> . Agenda items and supporting documents should be sent to the Deputy Clerk. Executive session minutes are available for review in the Clerk's office.

## 10. OLD BUSINESS

Regular staff meetings are scheduled for Wednesday's following Board meetings. The Board was instructed to offer any topics for Staff review.

## 11. NEW BUSINESS

The Board is interested in distributing a newsletter and hosting a Town Hall meeting this summer.

12. **EXECUTIVE SESSION**—For the Review of Closed Session Minutes Pursuant to 5 ILCS 120/2(c)(21)  
There was no executive session.

13. **ADJOURNMENT**

Trustee Dulkoski made a motion to adjourn the meeting, seconded by Trustee Paszkiewicz. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 10:07 pm.