



**MINUTES FOR PUBLIC HEARING FOR FY 2018-19 ANNUAL BUDGET
AND**

**VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING**

Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140

**Monday, April 16, 2018
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to order at 7:00 pm

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, Kubiak, Dulkoski, and Hirschbein. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, and Village Clerk Dawn Grivetti.

4. PUBLIC HEARING: Conduct of a public hearing to consider the proposed Fiscal Year 2019 Budget for the Village of Pingree Grove, Kane County, Illinois.

President Wiedmeyer opened the public hearing for the proposed Fiscal Year 2019 Budget for the Village of Pingree Grove at 7:01pm. He called for comments; hearing no comments, he closed the hearing at 7:02pm.

5. PUBLIC COMMENTS

Dan Carter, 1352 Newport Court, requested the overnight parking restriction be lifted in North Bay Neighborhood. He stated driveways are too short to park a vehicle in without parking over sidewalks. To avoid parking over sidewalks, Mr. Carter is requesting residents be allowed to park on the street opposite mailboxes. Staff will return with recommendations at a future meeting.

Angel Ramirez, 1660 Sandcastle Ln, addressed the Board regarding limits to calling in requests for overnight street parking. Chief Beane indicated the current limit is 6 times per year.

Bryan Panfil, 1100 Larkspur Ct, reported on the current status of the Northwest Little League. Membership is up 10%; and there are over 200 Pingree Grove residents participating. The league would be interested in utilizing the new ball fields in Cambridge Lakes North. He thanked the Board for all their support.

RT Maldaner, 1330 Broadland Dr., representative of City of Joy Church shared the church's mission with the Board and their desire to congregate at the former Lutheran Church property.

6. SPECIAL PRESENTATIONS / ITEMS

a. Recognition of Service to the Village of Pingree Grove

President Wiedmeyer recognized Pat Doherty, Public Works Director for 10 years of service to the Village of Pingree Grove.

b. Proclamation 2018-P-02 in Support of Arbor Day, April 27, 2018

President Wiedmeyer read a proclamation in support of Arbor Day on April 27, 2018. A tree will be planted April 27th in honor of Arbor Day.

c. Proclamation 2018-P-03 Recognizing Distracted Driving Awareness Week, April 23 - 27, 2018

President Wiedmeyer read a proclamation recognizing the week of April 23-27, 2018 as Distracted Driving Awareness Week.

d. Proclamation 2018-P-04 Recognizing National Click It or Ticket Mobilization Enforcement Period, May 21, 2018 – June 3, 2018

President Wiedmeyer read a proclamation recognizing May 21, 2018 – June 3, 2018 as National Click It or Ticket Mobilization Enforcement Period.

7. CONSENT AGENDA

Trustee Kubiak made a motion, seconded by Trustee Dulkoski to approve the consent agenda which included the following items:

- a. Approval of Minutes from Village Board Meeting April 2, 2018
- b. Approval of Warrant List, April 16, 2018 in the Amount of \$156,914.72
- c. Approval of Appointment of Trustees to the Liquor Control Commission for FY 2019.

Following the motion, there was discussion regarding the monthly cost to operate streetlights in the Village, the number of water meters purchased for installation throughout the Village; and vehicle maintenance and repair. A Roll Call vote determined Trustees: Kubiak, Dulkoski, Thomas, Spieker, Paszkiewicz, and Hirschbein answered aye. Roll Call vote passed 6-0.

8. ITEMS FOR SEPARATE ACTION

a. Approval of Professional Service Agreement with Clarke Environmental Mosquito Management Inc for Mosquito Abatement in an Amount Not to Exceed \$16,457.00

Trustee Paszkiewicz made a motion to allow Director Doherty to enter into a professional Service Agreement with Clarke Environmental Mosquito Management

Inc. on the Village of Pingree Grove's behalf not to exceed \$1,000 for the Independence Day Celebration event. The motion died for lack of a second.

Rather than considering budget items for FY19 before reviewing and approving the Budget for FY19, the Board decided to table further discussion of this and similar action items, and proceed to the discussion of the Fiscal Year 2018-2019 Budget.

- b. Approval of Professional Service Agreement with Lakeshore Recycling Systems for Seasonal Street Sweeping in an Amount Not to Exceed \$19,261.20

This item tabled until the next meeting.

- c. Approval of Professional Service Agreement with Benchmark Sales and Services of IL Inc for Seasonal Preventive Maintenance at the WWTP in an Amount Not to Exceed \$9,750

This item tabled until the next meeting.

- d. Approval of Professional Service Agreement with Rush Power Systems LLC for Seasonal Preventive Maintenance on Emergency Generators in an Amount Not to Exceed \$4,650

This item tabled until the next meeting.

- e. Approval of Ordinance 2018-O-06 Adopting a Budget for Fiscal Year 2018-2019 for the Village of Pingree Grove

Finance Director Plaza presented the draft budget for the Board's approval. The Board thoroughly reviewed the document discussing items such as: interest income, water and sewer revenue, engineering fees, Village beautification, the use of SSA's to pay for expenses, street lighting, employee wages and end of year surpluses.

Trustee Thomas left the meeting at 8:20pm.

Following an initial review, the Board concluded to:

- 1) consider qualifications of alternative engineering agencies for future special projects;
- 2) reduce expenses for bookkeeping in the Finance Department;
- 3) reduce expenses in Public Works telephone;
- 4) reduce legal notice expenses; and
- 5) reduce expenses for mosquito spraying.

The proposed cuts resulted in a projected surplus of approximately \$17,800 for the fiscal year. Trustee Dulkoski made a motion, seconded by Trustee Hirschbein to approve Ordinance 2018-O-06 Adopting a Budget for Fiscal Year 2018-2019 for the Village of Pingree Grove with adjustments totaling \$16,248 in reduced expenses. A Roll Call vote determined President Wiedmeyer and Trustees: Dulkoski, Hirschbein, and Kubiak answered aye; Trustees Spieker and Paszkiewicz answered no; and Trustee Thomas was absent. The Roll Call vote failed.

The Board continued their discussions centering on a desired surplus amount. Further reductions were made to Public Works electric and gas expenses resulting in a projected surplus of \$20,009. Trustee Paszkiewicz made a motion, seconded by Trustee Dulkoski to approve Ordinance 2018-O-06 Adopting a Budget for Fiscal Year 2018-2019 for the Village of Pingree Grove with adjustments totaling \$18,848 in reduced expenses. A Roll Call vote determined President Wiedmeyer and Trustees: Paszkiewicz, Dulkoski, Spieker, Kubiak, and Hirschbein answered aye. Trustee Thomas was absent. The Roll Call vote passed 6-0.

9. PRESIDENT'S REPORT

President Wiedmeyer had nothing further to report.

10. STAFF REPORTS AND DISCUSSION

a. Legal

- i. CNS Properties, LLC Concept Drawing of Pioneer Landing – Attorney Frieders reported an upcoming staff meeting is scheduled to discuss the draft annexation agreement and impact fees.
- ii. Agreement with City of Elgin re: Highland Ave Improvement Update – The City of Elgin approves of the proposed improvements, but will not contribute financially. A consensus of the Board is to pursue some portion of the project with the aid of DR Horton/Cambridge Homes.
- iii. Agreement with City of Elgin re: Rt 20 Roundabout Update - A tentative agreement is ready for approval with the City of Elgin, and will be offered for consideration at the next Board meeting. The Board is concerned with the high cost of engineering fees. Staff will review prior to Elgin submittal.
- iv. RFP for Village Hall property – A consensus of the Board approved a consolidation of the request for proposals of the redevelopment and use of both the church property and current Village Hall property.

b. Police

- i. North Bay Parking Issue – Chief Beane reported the department's perspective is to continue overnight parking regulation. Residents in this neighborhood have overnight parking available to them in the cul-de-sacs.

c. Finance

Director Plaza discussed ways to report monthly or quarterly expenses to the Board. Further discussion centered on a referendum to generate future revenue and a draft schedule for FY20 budget discussions.

d. Public Works

Director Doherty had nothing further to report.

e. Engineering

There was no report.

f. Planning

There was no report.

g. Clerk/Communications

- i. Utility Acct Refund Requests – Clerk Grivetti requested refund checks be issued in FY18 for utility accounts that were overcharged. A consensus of the Board agreed.

11. OLD BUSINESS

There was no old business discussed.

12. NEW BUSINESS

No new business was discussed.

13. EXECUTIVE SESSION

There was no executive session.

14. ADJOURNMENT

Trustee Spieker made a motion to adjourn the meeting, seconded by Trustee Dulkoski. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 10:45 pm.