



**MINUTES FOR VILLAGE OF PINGREE GROVE  
BOARD OF TRUSTEES MEETING  
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, April 2, 2018  
7:00 p.m.**

**1. CALL TO ORDER**

President Wiedmeyer called the meeting to Order at 7:00pm.

**2. PLEDGE OF ALLEGIANCE**

The Board recited the Pledge of Allegiance.

**3. ROLL CALL**

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, Kubiak, Dulkoski, and Hirschbein. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Engineer Dave Burroughs, Village Attorney Dean Frieders, and Village Clerk Dawn Grivetti.

**4. PUBLIC COMMENTS**

R.T. Maldaner, representative of City of Joy Church, spoke to the Board about their church in Pingree Grove, and stated they would like to give a presentation to the Board regarding their proposed use of the former Lutheran Church property.

**5. SPECIAL PRESENTATIONS / ITEMS**

There were no presentations given.

**6. CONSENT AGENDA**

Trustee Kubiak made a motion, seconded by Trustee Thomas to approve the consent agenda which included the following items:

- a. Approval of Minutes from Village Board Meeting March 19, 2018
- b. Approval of Warrant List, April 2, 2018 in the Amount of \$115,020.66
- c. Authorization to Consent to Changes in By-Laws and Pooling Agreement for IPRF

Following the motion, a suggestion was made to distribute cell phone reimbursement checks quarterly instead of monthly. Board members also questioned expenses on the Warrant List including equipment expenses, vehicle repairs, certification training and

uniform expenses. There was discussion regarding when to file insurance claims, and the extent to which the water and waste water operator in charge would continue to be contracted out. A Roll Call vote determined Trustees: Kubiak, Thomas, Spieker, Paszkiewicz, Dulkoski, and Hirschbein answered aye. Roll Call vote passed 6-0.

## 7. ITEMS FOR SEPARATE ACTION

### a. Approval of Engineering Service Agreement with Engineering Enterprises, Inc for 2018 Street Maintenance Program in an Amount Not to Exceed \$15,000

Director Doherty stated this agreement is for engineering services associated with micro-surfacing of Village streets. Construction costs are estimated at approximately \$90,000. Trustee Thomas made a motion, seconded by Trustee Paszkiewicz to approve an Engineering Services Agreement with EEI, Inc for the 2018 Street Maintenance Program, with a total cost not to exceed \$15,000.

Following the motion, Engineer Burroughs explained the costs of engineering services and the longevity of the service proposed as an alternative to crack sealing, and stated this will be an on-going expense for the Village as roads age. A Roll Call vote determined Trustees: Thomas, Paszkiewicz, and Kubiak answered aye. Trustees Spieker, Dulkoski, and Hirschbein answered no. President Wiedmeyer answered yes and the Roll Call vote passed 4-3.

## 8. PRESIDENT'S REPORT

President Wiedmeyer reported Municipal Center contractors are still waiting for results of the soil boring; and he and Director Plaza shopped for office furniture. He further reported on a meeting with City of Joy Church representatives, and developers regarding a proposed development along Rt 47.

## 9. STAFF REPORTS AND DISCUSSION

### a. Legal

i. Discussion of SSA's – Attorney Frieders led a discussion of Village neighborhoods that are in and out of Special Service Areas (SSAs). There was discussion of services provided through SSAs, and other revenue options that could replace SSAs. He recommended similar kinds of property be similarly taxed. SSA levies can be increased annually, but the property tax levy is subject to CPI. The Board discussed the option of a property tax referendum to eliminate SSAs. Staff will return with referendum options at a future meeting.

ii. Homeowners Association Update – Attorney Frieders discussed with Foster Premier the Village's role in regulating home based businesses. Until the issue is resolved, Foster Premier has pledged to not enforce their regulation.

Mr. Frieders further reported on development plans in progress; and the draft request for proposals for adaptive reuse of the former church property presented tonight. Staff will finalize the draft and circulate the RFP at the request of the Board. A potential for shared usage exists at the Village's consent. A discussion of the sale and/or reuse of the current Village Hall and Building Department property was also

- had. A consensus of the Board directed Staff to move forward with the solicitation process.
- b. Police  
Chief Beane had nothing to report.
  - c. Finance  
Director Plaza briefly discussed the draft FY19 Budget indicating increases over last year's budget, and the relocation of bond payments to the new Debt Service Fund within the budget.
  - d. Public Works  
Director Doherty reported on the waste water treatment plant lagoon elevation and park maintenance, and stated he is still looking into payment of street lighting expenses.
  - e. Engineering  
Engineer Burroughs stated an agreement with the City of Elgin for Highland Ave improvements has been approved by the city engineer and is under consideration by city administration for financing. There has been no response regarding the Rt 20 Roundabout. The Village is still waiting for finalization of plans from IDOT regarding the Richard J. Brown Rt 72 intersection.
  - f. Planning  
There was no report.
  - g. Clerk/Communications  
Clerk Grivetti reported on a Nicor presentation given at a recent MetroWest meeting, and reminded officials to file their Statement of Economic Interests with Kane County.

#### 10. **OLD BUSINESS**

There was no further discussion on the church property RFP.

#### 11. **NEW BUSINESS**

The Board held a discussion regarding the proposed FY19 Budget. Items discussed included personnel wages and salaries and contracted professional services in the Finance Department.

Trustee Thomas left the meeting at 9:00 pm.

The Board further discussed starting the budget process earlier in the year, and recommended the General Fund budget be presented with a positive balance for the next meeting. Director Plaza stated the issuance of construction bonds requires matching funds from the General Fund be transferred to the Debt Service Fund thereby changing the balance from positive to negative. Staff will reconsider departmental budgets and consult further with the auditor to return with a balanced General Fund budget.

**12. EXECUTIVE SESSION**

There was no executive session.

**13. ADJOURNMENT**

Trustee Dulkoski made a motion to adjourn the meeting, seconded by Trustee Hirschbein. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:39 pm.