



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, March 20, 2017
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to Order at 7:00pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, LaMarca, and Pearson. Also present were: Police Chief Shawn Beane, Interim Finance Director Karen Plaza, Interim Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Planner Chris Heinen, and Village Clerk Dawn Grivetti. Bruce Mellon, representing DR Horton was also in attendance.

4. PUBLIC COMMENTS

Nancy Crowe, Owner, Cream King Ice Cream, spoke about the proposed Solicitor's Ordinance and the increased fees for food truck vendors. Attorney Frieders clarified food truck vendors will not be charged daily fees.

Michelle and Anthony Borecky, 990 Leeward Lane, Pingree Grove, requested an adjustment to their water utility bill due to a water leak. The Village Board directed Staff to amend the bill.

5. SPECIAL PRESENTATIONS

Interim Finance Director Plaza presented the Certificate of Achievement for Excellence in Financial Reporting to the Board. This award has been received by the Village annually since 2008.

6. CONSENT AGENDA

Trustee Pearson made a motion, seconded by Trustee Paszkiewicz to approve the consent agenda which included the following items:

- a. Minutes from Village Board Meeting March 6, 2017,
- b. Warrant List, March 20, 2017 in the amount of \$114,347.05,

- c. Park Advisory Committee Appointments,
- d. 2017-R-04 Resolution Directing a Change in Human Resources Admin,
- e. 2017-R-04 Resolution Directing a change in IMRF Authorized Agent.

A Roll Call vote determined Trustees: Pearson, Paszkiewicz, Thomas, Spieker, and LaMarca answered aye. Roll Call vote passed 5-0.

7. ITEMS FOR SEPARATE ACTION

a. 2017-O-03 Approval of Village Zoning Map Ordinance

The revised 2017 Zoning Map was presented for approval. Trustee Pearson made a motion, seconded by Trustee LaMarca to adopt the 2017 Zoning Map as presented. A Roll Call vote determined Trustees: Pearson, LaMarca, Thomas, Spieker, and Paszkiewicz answered aye. Roll Call vote passed 5-0.

b. 2017-O-04 Approval of Peddlers, Solicitors, Handbills Ordinance

The revised Peddlers, Solicitors, and Handbills ordinance was presented for approval. Attorney Frieders addressed the variations from current law; and how it distinguishes solicitation by minors of local organizations from those of outside organizations. This ordinance includes handbills, bill posting, and food and beverage vendor vehicle regulations previously located in various titles of Village Code. The Board discussed the application fee for food and beverage vending vehicles be counted as the first month's fee; and any personal references by gender neutral. Trustee LaMarca made a motion, seconded by Trustee Thomas to approve the Ordinance Amending Village Code Title 4, Chapter 5, and Deleting Title 5, Chapter 7A, subject to an amendment to the initial application fee for food and beverage vending vehicles to apply as the first month's licensure fee, and to make all references gender neutral. A Roll Call vote determined Trustees LaMarca, Thomas, Spieker, Paszkiewicz, and Pearson answered aye. Roll Call vote passed 5-0.

c. Discussion/Approval of Cambridge Lakes Neighborhood 19 approval

Village Planner Heinen presented the Neighborhood 19 revised final plat and plans as reviewed by the Planning and Zoning Commission. He highlighted the revisions and stated updated elevations will be presented to the Board at a later date. There are still engineering concerns to be addressed by the developer. Trustee Paszkiewicz made a motion, seconded by Trustee LaMarca to approve Final Plat for Neighborhood 19, subject to the following conditions:

- 1) Compliance with all staff comments from the Village Engineer and Planner.
- 2) Re-review of the landscaping plan to confirm the tree species specified are adequately hardy.

A Roll Call vote determined Trustees: Paszkiewicz, LaMarca, Thomas, Spieker, and Pearson answered aye. Roll Call vote passed 5-0.

d. Approval/Discussion of Cambridge Lakes Neighborhood 20 Final Plat and Plan Redevelopment

Village Planner Heinen presented the Neighborhood 20 final plat and plan redevelopment as reviewed by the Planning and Zoning Commission. The revision includes an increase in the number of residential buildings, but a decrease in density resulting from a change from condos to townhomes. The Board addressed transportation and lighting in the area; truck parking at the adjacent truck stop; emergency egress through Starks Crossing; and a suggested sound barrier. Bruce Mellon, land development manager for DR Horton, addressed existing infrastructure on the site and a drainage swale that would prohibit a berm. Trustee Paszkiewicz made a motion, seconded by Trustee Thomas to approve Final Plat for Neighborhood 20, subject to the following conditions:

- 1) Compliance with all staff comments from the Village engineer and Planner,
- 2) Submission, review and approval of engineering plans, elevations and landscaping plans, including review of the area adjacent to truck parking at the Lazar BP.

A Roll Call vote determined Trustees: Paszkiewicz, Thomas, Spieker, LaMarca, and Pearson answered aye. Roll Call vote passed 5-0.

8. PRESIDENT'S REPORT

a. Village Administrator Consideration

President Wiedmeyer reported he addressed the idea of a Village Administrator with Staff. The Board discussed ideal characteristics and skills a future administrator of the Village would need. Responsibilities could include project management and economic development. There was additional discussion regarding commercial land capacity, attracting national retailers, and hiring additional administrative staff.

9. STAFF REPORTS AND DISCUSSION

a. Legal

Attorney Frieders reported on potential development projects in the works and addressed issues regarding the Northern Kane Educational Corp.

b. Police

Chief Beane addressed landscaping boulders put in place by a landscaping company. They will need to be moved back 1.5 feet from the curb to follow regulation.

c. Finance

Interim Finance Director Plaza distributed and reviewed a summary draft of the 2017-2018 FY Budget with the Board. Staff will continue to finalize department budgets.

d. Public Works

Interim Public Works Director reported the new contracted operator is working fine. The Department continues to address issues with the waste water treatment plant. Several professional agreements, including the proposed purchase of several Public Works vehicles will be presented at the next Board meeting.

e. Engineering

Engineer Burroughs reported the water/sewer rate study has begun; the Rt 20 roundabout is nearly ready for Phase I planning; and an MFT Resolution will be presented at the next Village Board meeting. He is working on budgeting for the salt storage building and water treatment plant media exchange. A water inter-connect with the City of Elgin is not feasible until Elgin improves their infrastructure in this area.

It was reported the Post Office is currently installing cluster mailboxes on streets opposite fire hydrants. President Wiedmeyer instructed Engineers to address it.

f. Planning

There was nothing further to present.

g. Clerk/Communications

Clerk Grivetti had nothing to report.

10. OLD BUSINESS

Trustee Spieker would like the Board to consider eliminating the meter charge on the utility bill. Interim PW Director Doherty stated the Village is currently changing 30 MXU's per billing cycle. New meters are also required. Consensus of Board is to address an action item at the next Board meeting to eliminate the meter charge. Director Doherty recommends the Board wait until after the water rate study is concluded.

11. NEW BUSINESS

No new business was presented.

12. EXECUTIVE SESSION—To discuss Personnel pursuant to 5 ILCS 120/2(c)(1)

There was no Executive Session.

13. ADJOURNMENT

Trustee Paszkiewicz made a motion to adjourn the meeting, seconded by Trustee Spieker. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 8:40 pm.