



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, March 19, 2018
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to Order at 7:00pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Kubiak, Dulkoski, and Hirschbein. Trustee Paszkiewicz was absent. Also present were: Finance Director Karen Plaza, Public Works Director Pat Doherty, Police Lieutenant Chris Harris, Village Attorney Dean Frieders, and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS

Lonnie Lehman, 1366 Beachview Rd, Pingree Grove, spoke of HOA regulations regarding home occupations. He feels home occupations should be permitted and licensed.

Dan Carter, 1352 Newport Ct, Pingree Grove, stated he was recently appointed as a director of his local neighborhood HOA. He addressed vehicles parking over sidewalks on driveways and questioned why vehicles cannot park on streets overnight.

John Georgeoff, 1227 Waterfront, Ln, Pingree Grove, addressed the Board regarding home based businesses and requested the Village Board take up the issue.

Dennis Houghton, 681 Dover St, addressed the Board regarding home based businesses, and traffic congestion around Cambridge Lakes Charter School.

Attorney Frieders addressed the audience offering a brief history of the Cambridge Lakes Home Owners Association's (HOA) regulations and discussions between the Village and the HOA. He stated the HOA covenants are restrictive and have been in place since 2005. The HOA recently surveyed residents on the matter of home based businesses and responses did not meet the threshold to support a change in their regulations. He spoke of

the positive feedback the Village has received from residents regarding home based businesses, but said the Village does not have the ability to supersede HOA regulations. Village President Wiedmeyer added the Village will meet with Cambridge Lakes HOA representatives to determine the best course of action.

5. SPECIAL PRESENTATIONS / ITEMS

a. Presentation of Municipal Center Preconstruction Progress

Representatives from Lamp Construction and Kluber Architects and Engineers presented the concept site plan and exterior elevations for the new Municipal Center – Village Hall and Public Works building. Issues such as parking, meeting space needs, and the end date of construction, were addressed.

6. CONSENT AGENDA

Trustee Kubiak made a motion, seconded by Trustee Thomas to approve the consent agenda which included the following items:

- a. Approval of Minutes from Village Board Meeting March 5, 2018
- b. Approval of Warrant List, March 19, 2018 in the Amount of \$222,489.56
- c. Approval of Resolution 2018-R-01 Authorizing An Agreement with My Branch Office, Ltd for Contractual Financial Services
- d. Approval of Appointment of Deputy Clerk for the Village of Pingree Grove
- e. Approval of Ordinance 2018-O-04 Regarding Disposition of Surplus Property

Following the motion, Trustee Spieker questioned expenses in the Warrant List including electric bills for street lights paid from SSA 4 funds, and bond principle and interest payments for the Police Department building. Directors Doherty and Plaza will look into the expenses and report back at the next meeting. A Roll Call vote determined Trustees: Kubiak, Thomas, Spieker, Dulkoski, and Hirschbein answered aye. Trustee Paszkiewicz was absent. Roll Call vote passed 5-0.

7. ITEMS FOR SEPARATE ACTION

a. Approval of Ordinance 2018-O-05 Adopting a 2018 Village of Pingree Grove Zoning Map

This is the annual update of the Village’s Zoning Map. Trustee Thomas made a motion, seconded by Trustee Kubiak to approve Ordinance 2018-O-05 adopting the 2018 Zoning Map for the Village of Pingree Grove, IL. A Roll Call vote determined Trustees Thomas, Kubiak, Spieker, Dulkoski, and Hirschbein answered aye. Trustee Paszkiewicz was absent. Roll Call vote passed 5-0.

b. Approval of Professional Service Agreement with McCloud Aquatics for FY17-18 Seasonal Aquatic Maintenance of Ponds 1, 4, 5, 6, 10 in an Amount Not to Exceed \$8,803.77

Director Doherty stated this is the annual aquatic pond maintenance to control algae in the most troublesome ponds in the Village. Additional funds are budgeted for additional ponds as needed. Trustee Hirschbein made a motion, seconded by Trustee Thomas to allow Public Works Director Pat Doherty to enter into a Professional

Service Agreement with McCloud Aquatics for pond maintenance services in an amount not to exceed \$8,803.77. A Roll Call vote determined Trustees: Hirschbein, Thomas, Spieker, Kubiak, and Dulkoski answered aye. Trustee Paszkiewicz was absent. Roll Call vote passed 5-0.

c. Approval of an Amendment to the Agreement for Legal Services with Frieders Law, LLC

Trustee Dulkoski made a motion, seconded by Trustee Kubiak, to approve an Amendment to the Agreement for Legal Services with Frieders Law, LLC. A Roll Call vote determined Trustees: Dulkoski, Kubiak, Thomas, Spieker, and Hirschbein answered aye. Trustee Paszkiewicz was absent. Roll Call vote passed 5-0.

8. PRESIDENT'S REPORT

President Wiedmeyer reported he met with representatives of City of Joy Church regarding the use of the Lutheran church property.

9. STAFF REPORTS AND DISCUSSION

a. Legal

Attorney Frieders reported Staff continues to work with the City of Elgin regarding agreements on Highland Ave improvements and the Rt 20 Roundabout. He is also working with the Boy Scouts for a fishing derby; potential developers of the southeast corner of Rt 47/72/20; and Saleh property developers;

Discussion of SSA's is tabled until the next Board meeting.

b. Police

Lt Harris reminded residents to vote during the General Primary tomorrow.

c. Finance

Director Plaza distributed a rough draft of the FY19 Budget for the Board's review. She reported Staff dealt with a combative resident Friday and Saturday in an attempt to re-establish his water service. Staff recognized landlords do not receive utility bill late notices and corrected this to ensure late notices will be sent to landlords and tenants going forward. A consensus of the Board is to allow Staff to develop procedures appropriate for the management of landlord/tenant accounts.

d. Public Works

Director Doherty had nothing to report. The Board questioned whether benches had been installed along the bike path yet. Director Doherty replied no.

e. Engineering

There was no report.

f. Planning

There was no report.

g. Clerk/Communications

Clerk Grivetti reported the Village's premium website went live last Thursday. Updates from January through the present had to be re-processed by CivicPlus staff. Employee training sessions will be scheduled soon. She further asked the Board how many pages they wanted to purchase in the next Hampshire Area Chamber of Commerce Area Guide. A consensus settled on two pages.

10. OLD BUSINESS

a. Discussion of Formal Title and Proposed Uses for St Peters Lutheran Church

Attorney Frieders recommended posting a Request for Proposals to solicit potential uses. He will draft an RFP for the next Board meeting.

11. NEW BUSINESS

There was no new business discussed.

12. EXECUTIVE SESSION

There was no executive session.

13. ADJOURNMENT

Trustee Thomas made a motion to adjourn the meeting, seconded by Trustee Spieker. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 8:43 pm.