

MINUTES FOR COMMUNITY EVENTS COMMITTEE MEETING

Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140

March 6th, 2018

6:30 PM

1. ATTENDEES-

- COMMITTEE MEMBERS - Jackie Pierce, Mary Anne Merchut, Melissa Hirschbein, Anna Schuld, Kimberly Wylie

2. APPROVAL OF MINUTES- Approved by Mary Anne Merchut

3. MEETING ACTIONS ITEM

A. Touch-a-Truck Update

- Sadly, no Planter's Peanut truck; they don't take requests for events.
- Venture Scouts are set for hot dogs – may also do tacos. Jackie will ask them to also have Uncrustables on hand.
- Picnic tables will be present
- We will suggest families also bring a kite and fly it in the adjacent field. Melissa/Jackie will reach out to local kite company to see if they'd like to come out (maybe sponsor!)
- Jackie/Melissa will reach out to our high schoolers to see if someone is interested in helping us with Instagram posts of events and of other non-event photos throughout the year
- Kim will run the bake sale at the event – committee members will help with providing bake sale items. Kim will also reach out to the community to see if others will donate goodies.

B. Sponsor Letter Update

- A list of nearly 1,000 businesses were created to reach out to this year, to help increase sponsorship.
- Committee members folded, stuffed and sealed all of the envelopes during the meeting, proving the adage – Many hands make light work!

C. New Forms Update

- We will go ahead and use the forms from last year.

D. IDC Update

- Kim sent all vendor info from last year to Anna, including the list of last year's vendors and vendors who were approached but did not participate.
- Vendor fee for this year's IDC will be \$40 per spot; however, vendors who participated last year will be offered a reduced rate of \$25 per spot (last year's fee) as a thank you for their support.
- Grant spoke with Ed Malnar, of Pollyanna Brewing. They are interested in possibly providing some beer for IDC.
- Grant is still waiting to hear back from Brendon of Werk Force Brewing, to see if they would assist us as well.

- Village needs to pass more liquor licenses, so we can get a license for the event

E. Fundraiser Update

- Jackie's friend sent us over Bunco tournament set up logistics their organization used, taking much work off of our hands!
- Mike with the American Legion is willing to do the Texas Hold 'Em tournament
 - He charges \$400 for the event – provides chips, cards, timing, BASSETT certified server, other helpers
- We can host at our location or at the Legion
 - We could possibly use the church of CLCC
 - Jackie is getting keys to church to see if it would work
- We would need to provide food and beer/wine
 - We will limit the number of drinks by issuing drink tickets
 - Grant will donate a small keg of a special “PGCE-themed” home brew
- Typically, 50% of the entrant fees are prize money – top 8 finishers.
- In this year's survey, we've asked questions to gauge community interest, as well as entrance fees and potential dates
- Jackie is working on the liability insurance for the event and the gaming license

4. OLD BUSINESS - no old business was discussed

A. Survey Update

- Kim completed creating the survey and made it live.
- Announcements went out on PGCE Facebook, Women of CL Facebook, Hampshire Community Network Facebook.
- The village will also disseminate the survey link to maximize the number of responses

5. NEW BUSINESS - no new business was discussed

Next Meeting- March 20, 2018 6:30pm (Village Hall)

6. ADJOURNMENT