



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, March 6, 2017
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to Order at 7:00pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, LaMarca, and Pearson. Also present were: Police Chief Shawn Beane, Interim Finance Director Karen Plaza, Interim Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Planner Chris Heinen, and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS

There were no comments from the public.

5. SPECIAL PRESENTATIONS

- a. The Village Board gave a special presentation to Chief Beane for his recent election as President of the Kane County Chiefs of Police; and in recognition of his 10 years of service to the Village of Pingree Grove.

President Wiedmeyer called for a 10 minute recess.

Board Meeting reconvened at 7:19pm.

b. CivicPlus Website Proposal Presentation

A representative from CivicPlus gave a presentation on website industry standards and CivicPlus special features including: three-click design, smart search technology, and the agenda center document builder. Their product also offers improves citizen engagement through the customized alert feature. The Board was reminded the website is the Village's resume to citizens and prospective stakeholders. Information should be clear, complete, and organized for quick review.

6. **CONSENT AGENDA**

Trustee Paszkiewicz made a motion, seconded by Trustee Thomas to approve the consent agenda which included the following items:

- a. Approval of Minutes from Village Board Meeting February 23, 2017
- b. Approval of Warrant List, March 6, 2017 in the amount of \$94,900.71
- c. Approval of Resolution 2017-R-03 Authorizing Village Clerk to Apply for a Grand Victoria Riverboat Grant
- d. Approval for Dugout Covers

A Roll Call vote determined Trustees: Paszkiewicz, Thomas, Spieker, LaMarca, and Pearson answered aye. Roll Call vote passed 5-0.

7. **ITEMS FOR SEPARATE ACTION**

- a. **Approval of Agreement with CivicPlus for Website Design and Hosting**
President Wiedmeyer reviewed the contract details with the Board. The representative was asked to increase the SMS number from 500 to 1000 at no charge. The representative agreed. Trustee LaMarca made a motion, seconded by Trustee Pearson to approve an agreement with CivicPlus for the design and hosting of a Village Website. A Roll Call vote determined Trustees: LaMarca, Pearson, Thomas Spieker, and Paszkiewicz answered aye. Roll Call vote passed 5-0.
- b. **Approval of Agreement for Professional Service for Building Code Official**
Mr. Kelly, Building and Code Consultants, Inc., reviewed the contract and pointed out increased rates from the previous contract. He distributed an updated building permit fee schedule for commercial permits. New to this contract are staffed, open office hours. Additional supportive documents will be provided as well. He recommends the Village establish a commercial building fee and update the recognized international building code. Trustee Thomas made a motion, seconded by Trustee LaMarca to authorize the President to approve an agreement with Building and Code Consultants, Inc., effective as of the date determined by him. A Roll Call vote determined Trustees: Thomas, LaMarca, Spieker, Paszkiewicz, and Pearson answered aye. Roll Call vote passed 5-0.
- c. **Approval of Sludge Hauling Agreement**
Interim Public Works Director Doherty spoke on the need for sludge hauling. Trustee Paszkiewicz made a motion, seconded by Trustee Thomas to waive competitive bidding and to authorize the Interim Public Works Director to negotiate and execute a contract for sludge hauling and application within budgeted amounts. A Roll Call vote determined Trustees: Paszkiewicz, Thomas, Spieker, LaMarca and Pearson answered aye. Roll Call vote passed 5-0.
- d. **Approval of Repair and Purchase of Sludge Pump**
Interim Director Doherty spoke about the recent failure of a sludge pump and the need to rebuild it. He explained Option I. and Option II for the Board. Trustee Thomas made a motion, seconded by Trustee Spieker to approve the rebuild of Ras/Was pump number 1 by Benchmark Sales and Services of IL Inc. and the

purchase of a replacement unit (Option II). A Roll Call vote determined Trustees Thomas, Spieker, Paszkiewicz, LaMarca, and Pearson answered aye. Roll Call vote passed 5-0.

e. **Approval of Purchase of Military Surplus Vehicles**

President Wiedmeyer discussed the availability of military surplus vehicles. The Board questioned budgeting and purchase limitations. Interim Director Doherty presented cost comparisons of vehicles similar to ones the Village uses or would need. Vehicles purchased will require further buildout to make them suitable for Village use. Trustee Paszkiewicz made a motion, seconded by Trustee Thomas to authorize the Chief of Police and/or Interim Public Works Director to waive competitive bidding and to purchase one or more military surplus vehicles, on terms and conditions acceptable to them and within budgeted sums, for Village use, during calendar year 2017. A Roll Call vote determined Trustees: Paszkiewicz, Thomas, Spieker, LaMarca, and Pearson answered aye. Roll Call vote passed 5-0.

Trustee Spieker then made a motion to amend the original motion to “fiscal year” rather than “calendar year,” seconded by Trustee LaMarca. A Roll Call vote determined Trustees: Spieker, LaMarca, Thomas, Paszkiewicz, and Pearson answered aye. Roll Call vote passed 5-0.

f. **For Discussion only Village Zoning Map Update**

Village Planner Heinen presented the Draft Zoning Map and spoke of the annexation of the CL QuickStop property and various street name corrections and placements to clarify GIS and 911 interpretations. Planner Heinen will assess any additional changes and present the final map to the Board at the next meeting.

8. PRESIDENT’S REPORT

President Wiedmeyer had nothing to report.

9. STAFF REPORTS AND DISCUSSION

a. **Legal**

Attorney Frieders reported WOW! (Wide Open West), a national cable provider, is not interested in offering services in Pingree Grove at this time. Residents who are interested can notify WOW! of their interest to establish a local demand for the service.

b. **Police**

Chief Beane thanked the Board for the recognitions he received tonight. Trustee Paszkiewicz asked Chief about landscaping stones placed at intersections.

c. **Finance**

Interim Director Plaza stated the Cash and Investments Report will be presented at the next Board meeting along with a draft budget. She reported the Bookkeeper continues to make great progress.

d. Public Works

Interim Director Doherty had nothing further to report.

e. Engineering

There was no Engineering report.

f. Planning

Village Planner Heinen identified 3 potential sites for CMAP to market. CMAP is willing to market only two specific sites. Property within the TIF District and undeveloped commercial property at the southwest corner of Reinking Rd and Rt 72 were chosen for marketing.

g. Clerk/Communications

Clerk Grivetti thanked Pat Doherty and Brian and Debbie Panfil for their help applying for a Grand Victoria River Boat Grant for lighted scoreboards at the ball field complex. She will be advertising and requesting volunteers for the Park Advisory Committee.

10. OLD BUSINESS

There was continued discussion regarding construction improvements on the Charter School. Attorney Frieders addressed the requirements necessary for the school to proceed with construction. The school has yet to meet these requirements.

11. NEW BUSINESS

12. EXECUTIVE SESSION—To discuss Personnel and Compensation of Classes of Employees pursuant to 5 ILCS 120/2(c)(1,2)

At 8:43 pm Trustee Paszkiewicz made a motion, seconded by Trustee LaMarca to convene an Executive Session of the Village Board for the purpose of discussing Personnel and Compensation of Classes of Employees pursuant to 5 ILCS 120/2(c)(1 and 2). A Roll Call vote determined Trustees: Paszkiewicz, LaMarca, Thomas, Spieker, and Pearson answered aye. Roll Call vote passed 5 -0.

At 9:05 Trustee Spieker made a motion to return to regular session, seconded by Trustee Thomas. President Wiedmeyer directed that a Voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

13. ITEM FOR SEPARATE ACTION

a. Approval of Public Works Reorganization and Wage Schedule

There was no action taken following Executive Session.

14. ADJOURNMENT

Trustee Thomas made a motion to adjourn the meeting, seconded by Trustee Spieker. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:06 pm.