



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, March 5, 2018
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to Order at 7:00pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, Kubiak, Dulkoski, and Hirschbein. Also present were: Finance Director Karen Plaza, Public Works Director Pat Doherty, Lieutenant Chris Harris, Village Engineer Dave Burroughs, Village Planner Chris Heinen, Village Attorney Dean Frieders, and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS

Gary Morrill, 1562 Windward Dr, addressed the Board as a representative of City of Joy Church. His organization is requesting the use of the former St. Peters Lutheran Church property for church meetings. President Wiedmeyer will be in contact.

5. SPECIAL PRESENTATIONS / ITEMS

- a. Presentation of Certificate of Achievement for Excellence in Financial Reporting for 2017 Comprehensive Annual Financial Report
Finance Director Plaza presented the award to the Village Board. It is the ninth consecutive year the Village has received this award.

6. CONSENT AGENDA

Trustee Paszkiewicz made a motion seconded by Trustee Thomas to approve the consent agenda which included the minutes from Village Board Meeting February 20, 2018, the Warrant List of March 5, 2018 in the amount of \$165,869.20, and the designation of the Village of Pingree Grove Municipal Center, 555 Reinking Rd, Pingree Grove, IL. Following the motion, Trustee Hirschbein inquired about expenses in the Warrant List, and Trustee Dulkoski asked if "Municipal Center" was a title obtained by consensus. Following a brief discussion, a consensus was certified. A Roll Call vote determined

Trustees: Paszkiewicz, Thomas, Spieker, Kubiak, Dulkoski, and Hirschbein answered aye. Roll Call vote passed 6-0.

7. ITEMS FOR SEPARATE ACTION

a. Discussion Only of Village of Pingree Grove Zoning Map

Village Planner Heinen presented a draft Zoning Map and asked for direction as to when final plats for Cambridge Lakes North would be included on the zoning map. A consensus of the Board agreed to wait until final plats were received as recorded.

8. SPECIAL PRESENTATIONS (continued)

a. Lazar's Dunkin Addition Update

Joe Lazar and the architect of the project were present to address the Village Board's concerns regarding vehicle traffic and pedestrian safety at the proposed drive-thru. As this project has previously received Board approval, Mr. Lazar was instructed to continue to comply with the Village Planners requirements.

b. 2018 MFT Program Discussions

Chris Ott from Engineering Enterprises gave a presentation on the Village's Pavement Management Program and MFT expenses and projections.

9. PRESIDENTS REPORT

a. Village Hall / Public Works Municipal Center Update - President Wiedmeyer reported recent discussions centered on building security and electric and wiring receptacle locations. Exterior elevations are forthcoming.

10. STAFF REPORTS AND DISCUSSION

a. Legal

Attorney Frieders reported a discussion of SSA's will be held over for a future meeting pending State legislation. He further reported the Forest Preserve District of Kane County is amendable to the Village's concept plan for the Pingree Grove Forest Preserve Park on Prairie St; however they do not recommend a dog park given the maintenance challenges of such a park. If the Village insists, they would recommend a fenced area no less than five acres in size.

b. Police

Lt. Harris presented the monthly report, and had nothing further to report.

c. Finance

The Cash and Investments Summary was included in the agenda packet. Director Plaza presented the budget calendar and revenue projections. A preliminary budget will be presented at the next Board meeting. She further reported the previous bookkeeper has returned as a consultant for the Village.

d. Public Works

Director Doherty reported the Community Events Committee would like to use the former church property for events and/or storage. A local youth soccer team has also requested use of the property.

- e. Engineering
 - i. Highland Ave Improvement Update – Engineer Burroughs presented estimated cost options for possible improvements to Highland Ave prior to presentation to the City of Elgin. A consensus of the Board is to present only option B of 1 and 2 to the City of Elgin.
 - ii. Intergovernmental Agreement with City of Elgin for Rt 20 Roundabout – A draft agreement has been reviewed and will be resubmitted for further negotiation.
 - iii. Rt 72 Traffic Signal Update – Engineering is still waiting for a response regarding warrant analysis; a traffic impact study and design study will be submitted prior to final engineering. Intersection construction could be complete by October 2018.
- f. Planning
Planner Heinen requested feedback regarding the proposed Cambridge Lakes North Park Concept Plan given the advice of the Forest Preserve District. He suggests a non-active use for the open space area rather than active.
- g. Clerk/Communications
Clerk Grivetti reported the website project has ended and the Village is awaiting a new go-live date. Liquor license renewal letters have been mailed out, and Goebberts has requested a Class B license. She is also working with the Post Office and affected residents regarding the recent address changes. Staff determined a \$100 inconvenience credit to utility bills would be sufficient.

11. OLD BUSINESS

- a. Discussion of Formal Title and Proposed Uses for St Peters Lutheran Church
This item tabled following further discussion with the City of Joy church group.

12. NEW BUSINESS

- a. HACC Home and Business Expo 2018 - There was no interest in the Village participating this year.

There was discussion regarding the Nicor project restoration.

13. EXECUTIVE SESSION

There was no executive session.

14. ADJOURNMENT

Trustee Thomas made a motion to adjourn the meeting, seconded by Trustee Spieker. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 8:40 pm.