



**AGENDA FOR VILLAGE OF PINGREE GROVE  
BOARD OF TRUSTEES MEETING  
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Thursday, February 23, 2017  
7:00 p.m.**

**\*\* RESCHEDULED FROM FEBRUARY 21, 2017 \*\***

**1. CALL TO ORDER**

President Wiedmeyer called the meeting to Order at 7:00pm.

**2. PLEDGE OF ALLEGIANCE**

The Board recited the Pledge of Allegiance.

**3. ROLL CALL**

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, and Pearson. Trustee LaMarca arrived at 7:03pm following Roll Call. Also present were: Police Chief Shawn Beane, Public Works Supervisor Pat Doherty, Village Attorney Dean Frieders, Village Engineer Stephen Dennison, and Village Clerk Dawn Grivetti.

**4. PUBLIC COMMENTS**

Brian Panfil, 1100 Larkspur, spoke on behalf of Northwest Little League. He updated the Board on the number of participants they expect to have this year and their efforts to expand on available facilities. The Little League is requesting lights at the Cambridge Lakes Ballfields on Wester Blvd and presented an estimate for the same. They are also interested in the Village approving dugout covers to be installed on 3 fields, paid for by the Little League.

**5. SPECIAL PRESENTATIONS**

There were no presentations.

**6. CONSENT AGENDA**

Trustee Pearson made a motion, seconded by Trustee Spieker to approve the consent agenda which included:

- a. Approval of Minutes from Village Board Meeting February 6, 2017
- b. Approval of Warrant List for February 21, 2017 in the amount of \$146,965.19

- c. Approval of Ordinance 2017-O-01 Amending FY17 Budget
- d. Approval of Ordinance 2017-O-02 Creating Heritage Park Advisory Committee
- e. Approval of Ordinance 2017-O-03 Regarding Tree City USA
- f. Approval of an Intergovernmental Agreement with Kane County for Animal Control Services
- g. Approval of Community Events Committee and Staff Event Planning List

A Roll Call vote determined Trustees: Pearson, Spieker, Thomas, Paszkiewicz, and LaMarca; and President Wiedmeyer answered aye. Roll Call vote passed 6-0.

## 7. ITEMS FOR SEPARATE ACTION

- a. Approval of Agreement with EEI for Consulting Engineering Services for WWTP NPDES Permit Renewal  
 Steve Dennison, EEI, stated this permit requires renewal every five years and is up for renewal this year. Trustee Paszkiewicz made a motion, seconded by Trustee LaMarca to approve an agreement with Engineering Enterprises, Inc., on a time and materials basis in an amount estimated to be \$7,500.00, and not to exceed budgeted amounts available for such services. A Roll Call vote determined Trustees: Paszkiewicz, LaMarca, Thomas, Spieker and Pearson answered aye. Roll Call vote passed 5-0.
- b. Approval/Discussion of EEI Agreement for Water/Sewer Rate Study  
 Steve Dennison, EEI summarized the detailed scope of the rate study for the Board. EEI will conduct a full, comprehensive review of operations, maintenance and capital needs. Analysis of the Village's rates will project 5-10 years into the future. It is recommended a new study should be performed every 5-7 years depending upon population and growth. Funding for the study will come from water and sewer capital improvement funds. An expedited study with regular updates was requested. Trustee Thomas made a motion, seconded by Trustee Pearson to approve an agreement with Engineering Enterprises, Inc., in an amount not to exceed \$47,667 for the performance of a water and wastewater rate study. A Roll Call vote determined Trustees: Thomas, Pearson, Spieker, Paszkiewicz and LaMarca answered aye. Roll Call vote passed 5-0.
- c. Approval of Contract with Insko Environmental for Water/WWTP Operator  
 Attorney Frieders informed the Board two Public Works employees are close to completing licensing required to operate both plants. In the interim, the Village is required to have a licensed operator in charge until employees receive licensing. Insko Environmental, LLC was recognized as the most economical and qualified consultant based on reviews from other municipalities. Trustee LaMarca made a motion, seconded by Trustee Thomas to approve an agreement with Insko Environmental, LLC for the performance of services as the Village's licensed water and wastewater plant operator. A Roll Call vote determined Trustees: LaMarca, Thomas, Spieker, Paszkiewicz, and Pearson answered aye. Roll Call vote passed 5-0.

## 8. **PRESIDENT'S REPORT**

President Wiedmeyer reported on ComEd smart meter replacements; a finance meeting with the bank to discuss the Public Works/Village Hall Facility project; the Governor's State Budget Address; and the idea of the Little Libraries, presented at an earlier meeting, suggesting a review at a later date. Residents will be notified by ComEd when their electric meter will be replaced.

## 9. **STAFF REPORTS AND DISCUSSION**

### a. Legal

Attorney Frieders reported the CivicPlus website design and hosting proposal presented tonight is for informational purposes only. The contract with our current website host expires in June. At the Board's request, CivicPlus will be invited to a meeting to give a presentation and an action item can be addressed at the same time. The Heritage Park Draft Donor Solicitation Letter is being presented tonight as a sample letter for use of the Park Advisory Board.

### b. Police

There was nothing to report.

### c. Finance

The Interim Finance Director was absent, but included the Cash and Investments Report in the agenda packet for review.

### d. Public Works

Public Works Supervisor Doherty reported gas lines will be replaced throughout the Village this summer; a lift station pump was pulled for repair; street patching and curb marking have begun; and various spring cleaning items have been addressed throughout the Village. Additional controlled burns will be necessary; however, a boat is needed to perform a controlled burn on the main island.

The Board discussed the construction of the salt facility. Quality dirt is still needed. Sludge will need to be hauled away in advance of the possibility of removal for agricultural land application.

### e. Engineering

There was nothing more to report

### f. Planning

There was nothing to report

### g. Clerk/Communications

Following the request of a vendor, Clerk Grivetti asked Attorney Frieders to address the commercial use of Cambridge/DR Horton model homes to originate mortgages. It was recommended the Board not take action now as it can be addressed during review of next amendment to the annexation agreement.

**10. OLD BUSINESS**

Trustee LaMarca questioned the approved elevations and model homes throughout the Village.

Attorney Frieders gave an update regarding the charter school construction improvements. President Wiedmeyer will address this issue with the school CEO.

**11. NEW BUSINESS**

Trustee Thomas addressed a potential new cable company. Attorney Frieders will provide an update at a later meeting.

**12. EXECUTIVE SESSION—To discuss Personnel pursuant to 5 ILCS 120/2(c)(1)**

At 8:08 pm Trustee Paszkiewicz made a motion, seconded by Trustee LaMarca to convene an Executive Session of the Village Board for the purpose of discussing Personnel pursuant to 5 ILCS 120/2(c)(1). A Roll Call vote determined Trustees: Paszkiewicz, LaMarca, Thomas, Spieker and Pearson answered aye. Roll Call vote passed 5 -0.

At 8:39 Trustee Pearson made a motion to return to regular session, seconded by Trustee Spieker. President Wiedmeyer directed that a Voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

**13. ITEM FOR SEPARATE ACTION**

a. Approval of Hiring, Termination or Employment-Related Agreements for Full-Time Village Employee

Trustee Paszkiewicz made a motion, seconded by Trustee Thomas to authorize the termination, for convenience, of Thomas Walter, and to appoint Pat Doherty as Interim Public Works Director, with a ten percent increase in compensation to be provided in two phases: phase one would be 5% effective immediately, and phase 2 would be the second half of that increase provided at the time of obtaining the first of his water or wastewater plant operator licenses. A Roll Call vote determined Trustees Paszkiewicz, Thomas, Spieker, LaMarca and Pearson answered aye. Roll Call vote passed 5-0.

**14. ADJOURNMENT**

Trustee Pearson made a motion to adjourn the meeting, seconded by Trustee Thomas. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 8:41 pm.