



**AGENDA FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140
Monday, February 6, 2017
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to Order at 7:00pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Spieker, Paszkiewicz, LaMarca, and Pearson. Also present were: Police Chief Shawn Beane, Public Works Director Joe Caveny, Village Attorney Dean Frieders, Village Engineer Dave Burroughs, Village Planner Chris Heinen, Acting Finance Director Karen Plaza, and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS

James Tilley, 41W031Public St, requested the Village remove a tree within the village parkway adjacent to his property that is rotted.

5. SPECIAL PRESENTATIONS

a. Mike Jakubowski, Hampshire High School, Industrial Tech Department

Mr. Jakubowski teaches a woodworking class in which students make Little Libraries for communities as a fundraiser to support student certifications. He proposed to build one Little Library for each park throughout Pingree Grove. The cost to the Village would be \$100 per library.

b. CMAP Opportunities for the Village Regarding the Comprehensive Plan Action Agenda Implementation Strategies, Presented by Tony Manno, Chicago Metropolitan Agency for Planning (CMAP)

Brandon Nolin and Tony Manno, representatives from CMAP, discussed ways CMAP can assist the Village in the implementation of action items listed in the Comprehensive Plan. Discussion centered on low-cost projects such as the development of promotional marketing materials for the Village.

6. CONSENT AGENDA

Trustee Pearson made a motion, seconded by Trustee Paszkiewicz to approve the consent agenda which included: minutes from the January 16, 2017 Village Board meeting and the Warrant List for February 6, 2017 in the amount of \$244,906.88. A Roll Call vote determined Trustees: Pearson, Paszkiewicz, Thomas, Spieker, and LaMarca answered aye. Roll Call vote passed 5-0.

7. ITEMS FOR SEPARATE ACTION

- a. Approval of Release of Bonds for Various Carillon at Cambridge Lakes and Cambridge Lakes Neighborhoods as Noted

The Village Attorney and Engineer answered questions from the Board regarding sidewalks and crosswalk striping in various areas within the neighborhoods. There was further discussion of maintenance of other areas throughout the village as well. Trustee Pearson made a motion seconded by Trustee Thomas to authorize the release of:

- 1) Maintenance Bond 6580607 for Carillon at Cambridge Lakes Unit A4;
- 2) Maintenance Bond 504733 for Cambridge Lakes Units 1-6, 8, 15, 16A and 22;
- 3) Maintenance Bond 16065970 for Carillon at Cambridge Lakes Unit A2;
- 4) Maintenance Bond 16065971 for Carillon at Cambridge Lakes Unit A1;
- 5) Maintenance Bond 196651 for the Fire Station Sanitary Sewer Extension; and,
- 6) Performance Bond 800002355 for Carillon at Cambridge Lakes Neighborhood

A12 (contingent upon the provision of a 10% Maintenance Bond); and to authorize the Village staff and engineer to take all actions necessary to effectuate such release. A Roll Call vote determined Trustees: Pearson, Thomas, Spieker, Paszkiewicz, and LaMarca answered aye. Roll Call vote passed 5-0.

8. PRESIDENT'S REPORT

Aspen Valley Landscape has merged with SiteOne Landscape Supply and is anticipating an expansion of their business. Other businesses are interested in locating in town as well. There has been no update on the construction at Cambridge Lakes Charter School.

9. STAFF REPORTS AND DISCUSSION

- a. Legal

Attorney Frieders attended a recent Community Events Committee meeting where they discussed upcoming events for the year. A summarized list of activities is being developed where staff support of events would be necessary. He is also in discussions with a potential buyer of commercial property in the village.

- b. Police

Chief Beane distributed the monthly report and discussed an incident that occurred at the charter school. A press release from the school will be forthcoming.

- c. Finance

Acting Finance Director Plaza presented the Cash and Investments Report, reminded the board of the Budget Calendar, and updated them on the continued progress of the bookkeeper. A revenue analysis was presented for review.

- d. **Public Works**
Director Caveny had no report.
- e. **Engineering**
Engineer Burroughs is working with CL QuickStop and IDOT regarding site access. He is anticipating the presentation of a landscape plan soon.
- f. **Planning**
Planner Heinen had nothing further to report.
- g. **Clerk/Communications**
Clerk Grivetti reported on grant opportunities with the 2017 Grand Victoria Riverboat Fund and ComEd; and the local update of census addresses for the 2020 Census.

10. EXECUTIVE SESSION—To discuss Personnel pursuant to 5 ILCS 120/2(c)(1)

At 8:05 pm Trustee Pearson made a motion, seconded by Trustee Thomas to convene an Executive Session of the Village Board for the purpose of discussing Personnel pursuant to 5 ILCS 120/2(c)(1). A Roll Call vote determined Trustees: Pearson, Thomas, Spieker, Paszkiewicz and LaMarca answered aye. Roll Call vote passed 5 -0.

At 8:32 pm, Trustee Pearson made a motion to return to regular session, seconded by Trustee Thomas. President Wiedmeyer directed that a Voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed.

11. ITEM FOR SEPARATE ACTION

- a. **Approval of Hiring, Termination or Employment-Related Agreements for Full-Time Village Employee**

Upon reconvening the regular meeting, Trustee Pearson made a motion, seconded by Trustee Thomas to terminate Public Works Director Caveny for convenience. It was stated this was not a disciplinary action, nor a negative reflection upon the employee. A Roll Call vote determined Trustees: Pearson, Thomas, Spieker, Paszkiewicz, and LaMarca; and President Wiedmeyer answered aye. Roll Call vote passed 6-0.

12. OLD BUSINESS

An ordinance creating an advisory committee for Heritage Park will be presented at the next meeting.

There was a lengthy discussion regarding utility rates. It was recommended Engineering Enterprises Inc prepare a proposal for a water rate study.

The Village needs to renew the waste water treatment plant NPDES permit this year. It was noted the plant is nearing 80% capacity.

13. NEW BUSINESS

There was discussion regarding compliance with Tree City USA requirements for a certified arborist; and the status of the construction of the salt storage facility.

There was also discussion regarding the village website being outdated, and an increased social media presence for the Village. A consensus of the Board is interested in pursuing bids to update the village website before readdressing social media.

14. ADJOURNMENT

Trustee Paszkiewicz made a motion to adjourn the meeting, seconded by Trustee Thomas. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 9:09 pm.