



**MINUTES FOR VILLAGE OF PINGREE GROVE
BOARD OF TRUSTEES MEETING
Village Hall, 14N042 Reinking Rd, Pingree Grove, IL 60140**

**Monday, January 15, 2018
7:00 p.m.**

1. CALL TO ORDER

President Wiedmeyer called the meeting to Order at 7:00pm.

2. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

3. ROLL CALL

The Roll was called; answering present were President Wiedmeyer and Trustees: Thomas, Paszkiewicz, Kubiak, Dulkoski and Hirschbein. Trustee Spieker were absent. Also present were: Police Chief Shawn Beane, Finance Director Karen Plaza, Public Works Director Pat Doherty, Village Attorney Dean Frieders, Village Engineer Dave Burroughs, Village Planner Chris Heinen, and Village Clerk Dawn Grivetti.

4. PUBLIC COMMENTS

Pete Konopka, President of Energy Efficient Building Systems, addressed the Board on its decision to award construction of the new municipal center to a different construction company. He would like the Board to reconsider his company for this project.

5. SPECIAL PRESENTATIONS / ITEMS

There were no special presentations given.

6. CONSENT AGENDA

Trustee Kubiak made a motion, seconded by Trustee Paszkiewicz to approve the consent agenda which included the minutes from Village Board Meeting December 18, 2017, the Warrant List of January 3, 2018 in the amount of \$380,168.40, and the Warrant List of January 15, 2018 in the Amount of \$209,942.59. A Roll Call vote determined Trustees: Kubiak, Paszkiewicz, Thomas, Dulkoski and Hirschbein answered aye. Trustee Spieker was absent. Roll Call vote passed 5-0.

7. ITEMS FOR SEPARATE ACTION

- a. Approval of Agreement with Building and Code Consultants, Inc., Relating to Inspection and Construction Representation Services for the Village Municipal Center

Attorney Frieders summarized the contract presented by Jim Kelly of Building and Code Consultants, Inc to serve as day-to-day on-site construction representative for the Village. It was estimated he could be paid \$30-35,000 for his services. The Board questioned the need for a site manager having a daily presence. After further discussion of how the invoicing process might work without a site manager, Trustee Thomas made a motion, seconded by Trustee Paszkiewicz to approve the agreement with Building and Code Consultants, Inc for services relating to the Village Municipal Center. Before a vote was taken, Trustee Dulkoski made a motion to table the item, seconded by Trustee Hirschbein. A Roll Call vote determined Trustees: Dulkoski, Hirschbein, Paszkiewicz, and Kubiak answered aye. Trustee Thomas answered no. Roll Call vote passed 4-1.

8. PRESIDENT'S REPORT

President Wiedmeyer reported the Staff kick-off meeting with Lamp Construction is set for this Wednesday.

9. STAFF REPORTS AND DISCUSSION

a. Legal

Attorney Frieders reported the St. Peter's Lutheran Church closing set for this Wednesday.

b. Police

Chief Bene distributed the December monthly report.

c. Finance

Director Plaza reported she is still interviewing for a bookkeeper.

d. Public Works

Director Doherty had nothing to report.

e. Engineering

Engineer Burroughs presented a cost estimate for possible improvements to Highland Ave from Reinking Rd to Anchorage Ct. The Board discussed the City of Elgin's receptiveness to the project as well as additional costs to extend the improvement from Reinking to Catamaran Cir. Engineer Burroughs will continue discussions with the City of Elgin.

f. Planning

Lazar's Dunkin Addition Drive Thru - Planner Heinen addressed his review of the plans presented; He is requesting an updated plan be submitted. He is still concerned about stacking in the drive thru. The Board discussed pedestrian right-of-way, pavement markings, hours of operation, lighting, order station location, and signage. The Board recommended increased lighting and a detailed signage package.

g. Clerk/Communications

Clerk Grivetti had nothing to report.

10. OLD BUSINESS

11. NEW BUSINESS

12. EXECUTIVE SESSION

There was no executive session.

13. ADJOURNMENT

Trustee Thomas made a motion to adjourn the meeting, seconded by Trustee Paszkiewicz. President Wiedmeyer directed that a voice vote be taken. All present answered aye, and President Wiedmeyer declared the motion passed; the meeting adjourned at 7:56pm.